



MEETING MINUTES
RCRV BOARD OF DIRECTORS
JANUARY 17, 2018
Horizons

ATTENDEES:

RCRV Board: (Bold underline indicates presence)

R. Clark, **J. Green**, D. Grimm, **V. Jackson**, **J. Klein**, **J. Knight**, **D. Knuth**, **T. Lamb**, **R. Lenth**, **R. Ocken**, **K. Paulson**, **S. Schroeder**, **J. Spencer**, **K. Sutherland**, J. Wells, **C. Wehage**, **M. Wilson**, **P. White**, **E. Cepeda (RC / RCRV interface Rep)**

Community Service Agency Members:

Lauri Mitchell - Aging Services; **Lindsay Glynn – Aging Services**; Jessica Link – Cedar Rapids Public Library; **Kathy Waychoff - College Community Schools**; Ann Griffin - Grant Wood AEA; Melissa Adams - Heritage Agency on Aging; Sherita Jenkins – Horizons; **Karla Terry - Linn Mar Schools**; **Wayne Clayton - Options of Linn County**; Brian Keith - Red Cross; Jenna Satzbrener - Salvation Army; **Carole Dzingle - United Way**; **Angie Ehle - WRAP**

Guests:

Angela Berns St, Luke’s Hospital Volunteers

GENERAL MEETING

Call To Order:

Keith Sutherland called to meet to order. The attendees introduced themselves.

Program:

Angela Berns from St Luke’s Volunteer organization presented the program. St Luke’s needs about 1000 volunteers a year to operate the way they have in the past. These volunteers range from high school through older adults. The tasks assigned are somewhat customized to fit the volunteer’s skills. There are basically three types of positions open: Non-patient contact (inventory, back room tasks, etc.), direct patient contact (Visiting patients, working directly with patients, etc.) and direct public contact (Gift shop, information services, etc.).

The process to become a volunteer is as follows:

- Fill out an application

- Have a personal interview with a St Luke’s staff person
- Take a blood test, update immunizations (free) and have a flu shot.
- Have training for specific task you will be doing.
- Volunteers work 24-7 so a mutual agreed work schedule will be defined.
 - Contact Volunteer Services at 319-369-7213
 - <http://www.unitypoint.org/cedarrapids/volunteers.aspx>
- Present needs include the following:
 - ED Triage Reception Desk - Weekdays, Noon – 4pm
 - ED Patient and Family Ambassador - Weekdays, 10:30am-2:30pm
 - Lab Runner - Thursday & Friday, 8am - Noon
 - Loan Closet - Tuesday, 3pm-7pm, Saturday, 10am-2pm
 - Musicians - Seven days/week, 11am-1pm or 5pm-7pm
 - Patient Visitors - Weekdays, 1pm-4pm
 - West Desk - Weekdays, 8am – Noon, Noon – 4pm
 - 5 Center Unit Volunteer - Seven days/week, 4:30pm – 7:30pm

Partner Agency Reports:

- Lindsay Glynn – Aging Services: They have a new Director, everyone is busy cleaning out snow and they are re- applying for CARP. **Needs are for an enclosure around a cleaning storage area.**
- Angie Ehle – WRAP: Completed 81 projects in 2017. 3 projects already completed this year. They will hold a WRAP designer 101 class at Kirkwood Linn County at 8:00 AM February 1ST.
- Wayne Clayton – Linn County Options: Continuing to assess what existing and new programs will be.
- Carol Dzingle – United Way: Supporting a program with parents and kids to provide guidance between birth and age 5. Various names for this program e.g. VIP, Navigator, etc.
- Kathy Waychoff – College Community Schools: Also, involved in VIP program and will have Future Cities Competition this weekend. The emphasis this year is the aging community.
- Karla Terry – Linn-Mar Schools: Linn-Mar also involved in VIP program and encouraging reading. **Needs readers.**

New Business:

- Keith Sutherland has defined a different way to get action items to RCRV. If a partner organization or other individual has a project that would fit RCRV skills, they should send an email or post card defining the requested task and contact information to Chuck Wehage at chwcria@gmail.com , (319) 378-4104 or 1311 Brendel Hill DR NW, CR, IA 52405-1567.

BUSINESS MEETING

Approval of Last Meeting Minutes

Jim Green moved to approve the November 2017 Board Meeting Minutes. Phil White seconded. The motion passed.

Rockwell Collins Report

Joan Schaffer has been the RCRV interface with Rockwell Collins. She is retiring and a replacement has been named. Her name is Elizabeth Cepeda. She will be in the same area as Joan was and the RC inter face should be the same. We wish Joan the best of luck in her retirement and thank her for all her efforts helping RCRV be successful.

New Business

- Change to the Board of Directors for RCRV. Dave Knuth is willing to be the Vice President. Phil White moved that Dave be approved as Vice President. Jim Green seconded the motion. Motion carried.
- The theme for the RC grants has been discussed and finalized for 2018. A discussion on the theme indicated that RCRV themes tend to rotate between three themes. Dave Knuth moved that RCRV adopt a rotating schedule for grant themes with three repeating themes, e.g. 2015 – 2018 would be the three themes to cycle through. Vern Jackson seconded the motion. Motion passed. The 2018 grant application process and forms are on the RCRV website now at RCRV.org .
- The grant evaluation committee will be lead by Jim Green with Steve Schroeder and Joe Knight on the committee.
- Help Requests to RCRV should use the procedure shown in the following chart.

The following table provides the method to contact RCRV for various subjects and the links for the contact requests or questions.		
CONTACT PROCESS FOR RCRV		
EMAIL ADDRESS	SUBJECT	EMAIL GOES TO
help-request@rcrv.org	Send project requests	Chuck Wehage and Kayla Paulson
president@rcrv.org	Questions about board meetings	Keith Sutherland
vp@rcrv.org		Dave Knuth
secretary@rcrv.org	Send items for meeting minutes	Terry Lamb
treasurer@rcrv.org		Terry Lamb
contact@rcrv.org	General questions	Don Grimm
info@rcrv.org	General questions	Don Grimm

news@rcrv.org	Information for newsletter	Bob Ocken
recruitment@rcrv.org	If you know a prospective member	Joe Knight and Kayla Paulson
webmaster@rcrv.org	For issues with the web site	Bob Ocken
grants@rcrv.org	Grant applications and information	Jim Green
Telephone No.	Lv msg at 319-295-RCRV {319-295-7278}	

Committee Reports

- Community Projects: Chuck Wehage. Just getting started and no report yet.
- Communications: Bob Ocken – Getting organized and needs write ups for website. He will email newsletters to the distribution list.
- Membership Retention: Kayla Paulson - See attached report
- Recruiting: Joe Knight – Thinking about starting up some media, i.e. Facebook, sites to get employees interested in participating in RCRV.
- Data Base: Jim Klein – See attached report.

Adjourn Meeting.

Next RCRV Board Meeting will be February 21st at Options of Linn County Linn County Community Services Building 1240 26th Ave. Court SW, Cedar Rapids

Terry Lamb, Secretary

55+ Initiative & United Way

UWECI is really looking at how to connect with companies and their active employees whom are 55 and better. If you have a friend, sibling, or children that are engaged in their company's HR or an employee resource group which may be interested in getting engaged with volunteer opportunities please connect them with myself, Kayla.Paulson@uweci.org or 319.398.5372 x837.

Invest 10 to 15 minutes of your time to help shape volunteer engagement strategies and practices for boomers and/or retirees. UWECI has partnered with Coe College to conduct a survey to provide insight into the motivations, interests and opportunities for individuals that are 55 and better. Take the survey today by going to surveymonkey.com/r/RCRVSurvey.

In 2018 United Way's 55+ Initiative is excited to launch a Facebook group to connect community members with other like-minded volunteers. Individuals will not need to be 55+ Initiative Members. We will also not be screening based on age, but the content will be upcoming educational and volunteer events, volunteer features, agency spotlights, etc.

RCRV Membership Recruiting/Retention Report

RCRV offers Onboarding and Orientations on an as needed basis. If you know a fellow retiree that is interested in joining, please have them contact Kayla Paulson at 319.398.5372 x 837 or KPaulson@uweci.org.

If you are interested in helping with RCRV recruitment or promoting RCRV among your social networks please contact me at Kayla.Paulson@uweci.org.

Stats for December 2017

- 171 active volunteers
- 0 new volunteers
- 0 inactivated volunteer restarted
- 0 inactive volunteers terminated/inactivated
- 45 members have reported hours
- 1142.96 hours

	2017	2016	2015
Active Vols.	171	179	202
New Vols.	2	6	7
Restarted Vols.	1	2	5
Terminated Vols.	13	29	2
Members Reporting	103	117	154
Hours	23,466.40	20,609.71	32,862.37
Recruitment Mailings	0	1	4

Database Committee Report
January 17, 2018 RCRV Board Meeting

Jim Klein

This report covers October, November and December 2017

Database was updated for:

- Obituaries provide by Jim Green's wife
- Miscellaneous address changes that were provided to me
- New retirees list from RCI for the months of August 2017 through September 2017

Made mailing lists for the Fall 2017 issue of the Volunteer Newsletter

Sent the new retiree list to Kayla