

## **RCRV BOARD OF DIRECTORS MEETING**

February 20, 2013  
1:30 Red Cross Building

### **PRESENT:**

RCRV board members: Terry Lamb, John McDonough, Jim Green, Jim Klein, Dick Lenth, Jim Spencer, Bob Ocken, Mike Wilson, Don Grimm, Arlo Meyer, John Wauer and Dave Knuth

### Community Service Agency Members:

Angie Ehle – WRAP, Heidi Soethout – Sixth Judicial District, Deb Applebee – Salvation Army, Wayne Clayton – Options of Linn County and Kayla Paulson – RSVP.

### Guests:

Cyndi Ziegler and Sharon Patten – His Hands Ministry

### **CALL TO ORDER**

President Lamb determined a quorum was present and called the meeting to order at 1:30 pm. 17 board members were present, plus 2 guests.

### **MINUTES:**

Jim Green moved, and Dave Knuth seconded a motion to approve the draft minutes of the January 2013 meeting. Motion Carried.

**ANNOUNCEMENTS:** None

### **PRESENTATION:**

His Hands Ministry presentation provided general information on the Medical Clinic they run. It is a faith based organization. The Clinic had its roots, along with the Community Health Free Clinic, with a medical clinic started in 1992 at Jane Boyd Community House. Dr Jim Bell was involved early in this clinic.

The Clinic is a non-profit organization providing dental and medical services along with the service of a number of specialists. The Clinic is open two days a week by appointment only. There are 186 active volunteers. The services are provided at no charge with most costs covered by grants and donations.

The Clinic stresses a healthy life style and does a lot of health education. One of these programs is in the diabetes area. The grant provided by RCRV last year is being used to supply diabetic test strips that are quite expensive. RCRV was thanked for our grant.

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It is a challenge to serve everyone in need with 25% to 30% of the patients being turned away. Vision and hearing treatment is lacking. As with most free clinics, the greatest need is to get an adequate number of licensed medical professionals.

### OLD BUSINESS:

President Terry Lamb reminded RCRV persons that the 2012 HRA applications using Medicare premiums to get HRA funds are due by the end of March. John McDonough indicated that he has been busy helping individuals get the paper work through Extend Health.

Dave Knuth, Ad Hoc Chair, indicated that the RCRV Grant program for 2013 has been started. The non-profit partners need to go to the RCRV website – <http://rcrv.org/> to get applications and information. The program this year deals with senior needs. May 2 is the latest date for application submission. APPLICANTS ARE REMINDED THAT AN RCRV MEMBER MUST SIGN THE APPLICATION FORM AS A SPONSOR. The award decision process will be completed by June 6.

### NEW BUSINESS:

The Strategic Plan for 2013 is being drafted. The Executive Committee will finalize the plan before the next Board meeting and will submit the final plan to the Board for approval. The date of the Exec Meeting is TBD.

### PARTNER REPORTS

**Deb Applebee – Salvation Army:** The Salvation Army is still looking for volunteers for help in the food pantry on March 26 between 4:30 and 6:30. A banquet for the basketball team is planned. All information is on the Salvation Army Website.

**Heidi Soethout – Sixth Judicial District:** No report

**Angie Ehle – WRAP:** There are 8 ramps in que with 5 designers

**Wayne Clayton – Options Linn County:** The weighted blankets from Pat Fox are being used and are a great benefit to the patients.

**Kayla Paulson – RSVP:** See attached report

### RCRV COMMITTEE CHAIR REPORTS:

**John McDonough - Community Projects:** See attached report

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**Jim Green - Communications/Newsletter:** We are evaluating a more efficient way to distribute Newsletters. This could wind up being a hybrid system with some going out by email and the rest by USPS.

**Kayla Paulson -Membership Recruiting/Retention:** Kayla is spending some time getting the backup paper for non-profit organizations up-to-date so the RSVP insurance coverage will be in place for RCRV members. See attached report.

**Jim Klein - Data Base:** See attached report

### ADJOURNMENT:

President Lamb adjourned the meeting at 2:30. The next board meeting will be March 2- at 1:30 at the Red Cross building

Minutes recorded by: J. McDonough

Submitted by: C. Wehage

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### **RSVP Agency Report**

Signed on Habitat for Humanity and scheduling a Community Connections Event in late March/Early April to showcase their Volunteer Opportunities. Thank you to Bob Clark for getting this ball rolling.

We are scheduling Community Connections Events for all of 2012 so if you have suggestions of Volunteer Opportunities to showcase please let me know.

Mark your calendars for the RSVP Volunteer Appreciation Event on Monday, May 6<sup>th</sup> at the Hills Bank in Hiawatha off of Blair's Ferry Rd. Formal invites will be sent out. If you are interested in joining the Planning Committee please let me know.

### **EVENT RESCHEDULED**

#### **When:**

Friday, March 1st  
9:30 a.m. to 11:30 a.m.  
Presentation at 10:00 a.m.

#### **Where:**

United Way Offices  
Human Services Campus  
317 7th Ave SE, Ste 401, Cedar Rapids

#### **Join us to learn how you can make a difference for our community in the event of a disaster!**

This month's Community Connections Open House features the ins and outs of being a Linn Area Emergency Volunteer. Learn what being a Disaster Preparedness Volunteer means and some of the possible volunteer roles you could fill as an RSVP Volunteer.

Sue Driscoll, Manager - Volunteer Engagement at United Way, will give a brief overview of some volunteer roles that are needed in the event of another disaster.

During the Open House you will also have the opportunity to meet Kayla Paulson, the new RSVP Coordinator of Linn County.  
Stay safe and warm until next time,

*Kayla Paulson*  
RSVP Coordinator of Linn County

**Kayla Paulson, RSVP**

# RCRV BOARD OF DIRECTORS MEETING

## RCRV Membership Recruiting/Retention Report

Year-to-date Stats for 2013

- 223 volunteers at year-end
- 1 new in 2013
- 1 inactivated volunteer restarted
- 0 inactive volunteers terminated/removed
- 56 members have reported hours in 2013
- 1311.72 hours to volunteered in 2013
- Top Ten Volunteer Hours Categories

<i>Administration &amp; Leadership, RCRV</i>	216.50
<i>Non-Profit, RCRV</i>	204.20
<i>Miscellaneous, RCRV</i>	117.65
Food Pantry Assistant, Marion Food Pantry	111.00
Volunteer Program- St. Luke's, St. Luke's Hospital	106.67
SHIIP Counselor, St. Luke's Hospital	103.65
<i>Education, RCRV</i>	53.80
SHIIP Advantage Admin, St. Luke's Hospital	52.00
Witwer Center Clerical Assistant, Witwer Center	40.00
SCORE - Management Counselor, SCORE/SBA	39.50

**Kayla Paulson, RSVP**

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### **Database Committee Report for February 20, 2013 RCRV Board Meeting**

- Database was updated based on the new retiree list from Rockwell Collins for the months of October, November & December 2012 and January 2013.
- Mailing label files for the February 2013 RCRV newsletter was made and sent to RCI.
- With the help of Don Grimm the Access database was modified to add fields and compute age based on date of birth where available.
- Added field to the Access database to compute estimate age based on approximate retirement date and an assumed age of 62 at retirement.
- A listing of postal zip codes of the Cedar Rapids metro area and surrounding areas was made. This was made so local retiree listings can be made in the future for recruiting purposes.

The RCRV database was started in 2000. With the assumed retirement age of 62 everyone in the data base will be listed as 75 years old or younger, which we know is not true. It has been 13 years since the database was started. Thus:  $62 + 13 = 75$ .

A file of RCRV active members' data was received from RSVP. The RSVP database had 222 names, 162 were in the RCRV database and 60 were not. The following data was manually transferred to the RCRV database for the data matches only: RSVP Volunteer Number, email address and birth date.

Jim Klein

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### 2/20/13 Community Projects Board Meeting Minutes

- Mike (Myron) Wilson was inducted into the Iowa Volunteer Hall of Fame yesterday by Governor Branstad in Des Moines. Congratulations Mike.
- The February issue of "The Volunteer" is now on our website. Paper copies will be delivered shortly. Jim wants to go electronic for the delivery of the newsletter in the future as much as possible. He is requesting folks provide emails to RCRV if they will accept the newsletter electronically.
- Cliff Koop installed grab bars in a seniors bathroom this past period..
- The WRAP program has 8 ramps in queue with 5 of these in various stages of design.
- Dave Knuth has been assisting with the Witwer Centers iPad classes in NE Cedar Rapids.
- Tax assistance for folks needing help with their income taxes can had by calling 211. This is for both AARP and VITA programs.
- The Maple Syrup Festival at the Indian Creek Nature Center is being held on 3/2 and 3/3 from 8:30 til 12:30 each day. Tickets are on sale now at \$8 for adults and \$4 for children. Barb Klawiter has some tickets. If you get them at the door, they will be higher.
- Cliff Koop continues to build and deliver Astronaut boards.
- The Science Center can use our efforts to maintain their various displays. If you have an interest, contact Keith Sutherland.
- Faye Spading continues to replace capacitors on computers that have failed caps.
- Jessica Link requested our help with the move of the library from their Westdale location to the Old Target store across the street. The move took place last Monday on 2/18/13.
- Ann Griffin brought in several items that need to be repaired.
- Sportability needs our help. Sherri brought in cup cakes and indicated that she will return shortly to have a request for us. Heidi Soethout indicated that they are going to need help with some means of more easily transporting the many wheelchairs they have for the Olympic type basketball games for the physically stressed folks. They also need a means of covering the gap from the truck lift to the truck bed on their truck.
- We continue to support the St Lukes Diabetic and Hospice departments, the Witwer Center, the local RSVP office, the REACT Center, LCTA, EIOLC, SHIIP, Treasures, St Lukes Gift Shop, Aging Services, the Salvation Army, College Community Schools, Habitat for Humanity, Pierce Kindergarten Science Class, SCORE, the Indian Creek Nature Center, the company museum, and the Jane Boyd after school classes.

If you can dream it we can do it.

<http://www.rcrv.org>

**John**