

Minutes of the RCRV Board of Directors Meeting August 19, 2009

Approved at the September 16, 2009 Board Meeting

1:30 Red Cross Building

PRESENT

RCRV members: Jim Green, Rod Thorpe, Don Grimm, Chuck Wehage, Kay Nelson, Jim Klein, Cliff Koop, Arlo Meyer, Bill Ellis, Mike Wilson, Jim Spencer, Ray Dutchik, Keith Sutherland

Rockwell Collins Representative: Cindy Dietz

Community Service Agency members: Wayne Clayton, Teresa Robinson, Carol Luth, Angela Berns, Linda Dearing, Mary Beth Mingus, Barbara Hoffman

Guests: Amy Grunewaldt, Myrt Bowers, Sue Driscoll

CALL TO ORDER

Board Chairman, Jim Green, determined that a quorum was present and called the meeting to order at 1:30 pm. 21 members were present.

PROGRAM

The first presentation was given by Sue Driscoll and Angela Berns about the organization *Leaders in Volunteerism* (L.I.V.) Sue Driscoll, United Way Volunteer Coordinator and vice president of L.I.V., gave a brief history and purpose of the organization. The purpose is two-fold: to strengthen the leadership skills of volunteer managers and increase community awareness of the importance of volunteerism. Angela Berns, chairman of the volunteer recognition committee, spoke of the "Evening of Gratitude" a first annual metro wide celebration of volunteers. The event will be held October 20th from 6:00-8:00 pm at Linn-Mar high-school. The speaker will be V.J. Smith, author of "The Richest Man in Town", the story of Marty, the Wal-Mart greeter.

The second presentation was given by Amy Grunewaldt, MSW, the new Executive Director of Jane Boyd Community House. Their mission is to provide Cedar Rapids youth and families with youth development, family support and educational programs in a culturally inclusive environment. Amy spoke of the changes in programming as the summer day camp program extended its hours from 7:30am- 5:30pm from the first to last day of summer vacation. In addition to the planned fun activities, the camp also works with students to maintain academics taught throughout the school year to assure youth start school in the fall ready to learn. Jane Boyd Community House is looking for volunteers to help with some of their after school activities: Read, Write, Ready; Green Kids; Boy Scouts/Girl Scouts; East Side Arts Academy and Lego League. In addition, Jane Boyd is partnering with other organizations that provide services and activities for kids.

MINUTES

Chuck Wehage moved to accept the June 17, 2009 RCRV board minutes as posted on the RCRV website. Don Grimm seconded. Motion: carried

OLD BUSINESS

There was no old business

NEW BUSINESS

Presentation of the RCRV Charitable Grant Award checks was given by Jim Green to the 2009 recipients:

- Myrt Bowers- Witwer Center, sponsored by Pete Jurgens, \$5,000.00
- Carol Luth- Vision in Motion, sponsored by Arlo Meyer, \$3,000.00
- Barbara Hoffman- RSVP of Jones County, sponsored by John McDonough, \$2,000.00

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PARTNER AGENCY REPORTS

1. Linda Dearing- Heritage Agency on Aging

Rockwell Collins retirees will have several opportunities to learn about changes to the Rockwell Collins retiree insurance plans. RCRV and the Heritage Agency on Aging are sponsoring twelve presentations on the changes at the Kirkwood Training and Outreach Services Center, 3375 Armar Drive, Marion. You must register to reserve a seat. Registrations can be made calling Kirkwood Community College Continuing Education at 319-398-1022 or 1-800-322-8833 or on the Heritage website www.heritageaaa.org. Registrations will be taken beginning October 1.

The presentation dates are:

October 26—10 a.m. and 1:30 p.m.

October 27—10 a.m. and 1:30 p.m.

October 29—10 a.m. and 1:30 p.m.

October 30—10 a.m. and 1:30 p.m.

November 2—10 a.m. and 1:30 p.m.

November 3—10 a.m. and 1:30 p.m.

2. Carol Luth- Vision in Motion, Spanda, Inc.

Carol thanked Arlo for all of his help with the chalkboard project at VIM. Carol also reported that a group of 10, including her, are going to Kenya for 10 days in October as part of Dr. Fitzgerald's project. A medical, dental and eye team are part of this group providing necessary services for the residents of the area. They will also be installing a water filtration system. Carol will be providing a "blog" of the adventure.

3. Wayne Clayton- Options of Linn County

In recent weeks we again have hosted tours of our facility for Kirkwood students studying in this field. As always, we feature several of the job adaptations and assistive devices created by RCRV. The students enjoy learning about what the volunteers can do.

4. Mary Beth Minges- Four Oaks –The Bridge

Mary Beth reported it has been a busy summer and they are now gearing up to welcome new families. For the summer, Jack Rector had organized four weeks of elementary science and a program was in place for 5th and 6th graders to earn money by helping younger kids. Lego League will be starting again in the fall.

5. Angela Berns- WRAP

- WRAP has surpassed its 2009 goals. As of August 19, 16 ramps have been built; 14 new and 2 repaired.
- Rod Thorpe is giving presentations about WRAP. He has given three presentations and is scheduled for two more presentations.
- WRAP is incorporated as a non-profit and Don Grimm is working on WRAP attaining their 50(C) 3 status.

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- Keith Sutherland is working on finding new advisory committee members. WRAP needs to find another fiscal agent and move away from St. Luke's hospital.
- John Wauer has put WRAP on the RCRV website
- 211 knows about WRAP
- There are seven designers but more are needed.
- Next steps: Does it include the Department of Corrections and/or the Boy Scouts?

6. Teresa Robinson- Aging Services

Teresa presented the year end stats for Aging Services which is attached as an addendum to the minutes. She emphasized two programs, Home Safety Checks and CHORE, that are primarily maintained by RCRV volunteers.

7. Barbara Hoffman- RSVP

- RSVP hours (includes RCRV)
January through July- 446 volunteers- 44,763 hours
- New Members-
10 new RSVP members in June & July
42 new RSVP volunteers for the year to date
- Jones County transportation program continues to be our largest direct service program. Three components to the transportation program are:
 - transporting JC clients to non-emergency medical appointments out side of Jones County
 - transporting JC clients to Milestones in Marion 4 times a week
 - transporting patients who have no one to take them home from Jones Regional Medical Center
- To help with our funding RSVP has started a suggested donation policy...a suggested nominal fee for a round trip transport from JC. Clients have contributed over \$700.00 since June 1.
- Newsletter- celebrating 20 years of sponsorship by St. Luke's hospital. Includes RSVP history of starting in Linn County in 1981 under the Council on Aging
1989 sponsorship moved to St. Luke's hospital
1997 organization of RCRV
- Date: to put on your calendars Friday October 16, 2009 8:30-10:30 at KTOS
RSVP Annual Volunteer Recognition
Speaker: Kent Stock The movie *The Final Season* is based on his story as coach

RCRV COMMITTEE CHAIR REPORTS

1. Community Projects- John McDonough

As I am recuperating from hip replacement surgery, Barbara Hoffman will present my report to RCRV's Board of Director's on my behalf.

Rebecca Whitaker, Outreach Coordinator for the U. of I. for K-12, is looking immediately for several folks to become a part of her Advisory Committee for the First Tech Challenge competition which will take place in Iowa City on Jan 9, 2010.

Vision in Motion chalk board build is in process by Arlo Meyer.

We are wrapping up the digital TV conversion program with completion of some last minute requests.

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We continue to design and build wheelchair ramps for the Wheelchair Ramp Accessibility Program (WRAP). We have completed 14 ramps this year averaging 25 days from go ahead to completions. We still need more ramp designers.

We continue to support Elementary Science Classes at 4 Oaks Bridge program. Jack Rector is leading this activity.

Cedar Amateur Astronomers are looking for many volunteers. See Helen Potthoff or Vern Jackson if you have a desire to volunteer in this area.

We continue to support Rockwell Collins Insurance folks in answering their questions and in turn, their keeping up to speed on what their thought process is for 2010 and forward.

We also continue to provide SHIP support via St Lukes, Heritage, Mercy Medical and the Witwer Center.

If you can dream it, we can do it.

2. Data Base Committee Report- Jim Klein

- a. The database was updated for:
 - a. The new Rockwell Collins retirees from the months of May and June.
 - b. The obits from Wilma Shadle.
 - c. The address changes resulting from the last newsletter mailing.
- b. I have requested the list of retirees for July but I have not received it yet. It may be that the lists are only updated every two months.
- c. Other items:
 - a. I sent the new retiree list to Barb Hoffman at RSVP so she could mail out information letters to them.
 - b. I researched a number of addresses on the internet where the newsletters were returned with the notation "Unable to Forward, No Forwarding Address" (UAF/NFA). Some I trace by name in the online phone book and some I trace by phone numbers. In most cases changes of addresses for women are harder to track because the phone is in their husband's name or they just use initials in the phone book listing.
 - c. Some of the address numbers on the returned newsletters were not readable and Bill Ellis and I tried to guess at the numbers. I then took them to the post office and complained. One of the post office managers agreed they were unreadable and said he would try to get the correct addresses for me. Hopefully he will get them to me before the next newsletter is ready for mailing so I can verify and/or update the ones we guessed at.
 - d. The last time Bill and I updated the database I asked to have a read/write CD ROM installed in the RCRV computer because the database no longer fits on a floppy disk. Instead, REACT upgraded us to a newer computer. When Bill and I turned it on it was asking for a password. It was not any of the ones

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listed on the RCRV computer sheet. Barb tried all the passwords she thought it might be and that didn't work either. Then she had one of the REACT workers run a special program to delete all passwords. Then the computer would let us login but the software we use (Microsoft Office Pro) was not installed. Barb gave us a master disk so we could load Office XP. Then we need to run about an hour's worth of updates to Windows XP and Office XP. The files from the old computer were found on the second hard drive installed in the computer (Hard Disk F:). After about one and a half hours we were able to update the RCRV database.

3. Recruiting/Retention - Barbara Hoffman

Volunteer data:

As of July 31, there are 226 active RCRV volunteers

June & July: 136 number reporting 5,501 volunteer hours

To date Jan. 1 through July 31- 180 (80%) number reporting 21,246 volunteer hours

New members:

June & July- three

To date: 28 new members have registered

Impact statement June & July

In June the highest number of volunteer hours goes to Norm Wright for 110 hours for the Sinclair Auditorium Stage Extension Drawings and the category with the most hours- Service Organizations: 327 hours includes volunteering for American Legion Auxiliary, El Kahir Shrine Circus, Kiwanis, Knights of Columbus

In July, the honor goes to Marian Zupke who is the Camp Hitaga Volunteer CEO. She volunteered 544 hours this summer as the camp housed a total of 493 mission workers who came for flood recovery. It was her crew who cooked, cleaned and provided evening programs for these workers.

Projects completed 57- June & 36 July

4. Communications- Chuck Wehage

The newsletter will soon go to John Wauer. Chuck brought a copy of North Dakota State's magazine, The Source that featured an article about Don Grimm and Chuck Wehage and their involvement in RCRV.

ROCKWELL COLLINS REPORT- Cindy Dietz

Cindy reported on the following events:

- Rockwell Collins Engineering Experiences- 2009 Kick Off breakfast featuring Marion Blakey, President & CEO of Aerospace Industries Association, as speaker will be held Friday, August 21 at the Marriott Hotel in Cedar Rapids.
- At the same event, Clay Jones, Chairman, President and C.E.O. of Rockwell Collins, will make an announcement of Rockwell Collins involvement in First Tech Challenge.
- For "Hands Across America" United Way's 2009 fundraising campaign, Rockwell Collins employees across the United States gave \$2,417 million dollars and donated 128,000 volunteer hours.

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- Rockwell Collins will be a pacesetter company for United Way's 2010 campaign.
- Tuesday, September 8th is the Volunteer Fair at Rockwell Collins.

ANNOUNCEMENTS

September 16 meeting- Speaker will be Tara Youells from the Hospice of Mercy

A nomination committee will be appointed to present a slate of officers at the annual meeting in November.

ADJOURNMENT

Jim Green adjourned the meeting at 2:35 p.m.

The next Board meeting will be held September 16 at 1:30 at the Red Cross Building

Submitted by Barbara Hoffman, Secretary

Note: These minutes are subject to amendment and approval at the next board meeting.

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Appendix

Year-end Statistics for Aging Services

	UNIT RATE	YTD	Ind Sect Natl \$ Val	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
MILESTONES-CR	hours	1450.5	29,372.63	66	89	199	270	115	91.5	68	79	88	140	120	125
MILESTONES-MARION	hours	241.75	4,895.44	8.5	18.5	33	129.5	9.5	3.5	7.5	9	6.25	5.5	6.5	4.5
VISION ENHANCEMENT	hours	269	5,447.25	45	28	31.5	31.5	8	29	30	32	34	X	X	X
FRIENDLY VISITOR	hours	298	6,034.50	14.5	36	38.5	32	11	8	5.5	11.5	20	49.5	32	39.5
PHONE-A-FRIEND	hours	254.5	5,153.63	25.5	22.5	21.5	22.5	21.5	21	19.5	23.5	22.5	22.5	21.5	10.5
TELECARE	calls	2274	X	170	174	169	170	172	181	172	181	228	213	211	233
	hours	242	4,900.50	20	21	19	24	22	17	20	20	22	19	18	20
MEDICAL TRANSPORTATION	one-way rides	3688	X	326	338	344	350	294	214	288	324	324	258	292	336
	hours	4309	87,257.25	295	253	299	384	292	206	280.5	1106	325.5	270	271.5	326.5
ERRAND TRANSPORTATION	one-way rides	306	X	28	24	10	16	22	20	22	22	54	32	26	30
	hours	257	5,204.25	25	22	10	14	15	24	19.5	19	23.5	32	27.5	25.5
HOME SAFETY CHECKS	safety checks	2	X	0	0	0	0	0	0	0	0	0	0	0	2
	hours	7	141.75	0	0	0	0	0	0	0	5	0	0	0	2
CHORE	client projects	454	X	0	0	0	15	119	0	3	215	88	1	9	4
	hours	1740	35,235.00	0	0	0	38	261	0	60	534	420	70	282	75
OFFICE	hours	12	243.00	0	0	0	0	0	0	0	0	0	0	0	12
STUDENT	hours	156	3,159.00	0	0	0	0	0	0	0	30	54	54	18	0
HOLIDAY MEAL DELIVERY	meals	709	X	0	0	0	0	709	0	0	0	0	0	0	0

\$187,044.19