

# Minutes of the RCRV Board of Directors Meeting June 17, 2009

Note: These minutes were approved by the board of directors August 19, 2009

1:30 Red Cross Building

## PRESENT

RCRV members: Jim Klein, Rod Thorpe, Judy Wirth, Faye Spading, Don Grimm, Jack Murphy, Jack Rector, Vern Jackson, Bill Ellis, Keith Sutherland, Jim Spencer, Arlo Meyer, John McDonough, Bob Ocken

Community Service Agency members: Wayne Clayton, Teresa Robinson, Carol Luth, Angela Berns, Barbara Hoffman

## CALL TO ORDER

Board Vice Chairman, Rod Thorpe, determined that a quorum was present and called the meeting to order at 1:35 pm. 19 members were present.

## PROGRAM

Dan Hawthorne, President, Board of Directors of Community Health Free Clinic spoke how the clinic fulfills it's mission to provide Medical and Dental care to the uninsured and under-served of East Central Iowa through model Community Partnerships.

- ✓ In 2008, 23,000 people counted on the clinic as last resort medical care.
- ✓ Clinic sees 300 new patients a month- joblessness is the #1 reason.
- ✓ 95% of the services provided are to people making less than \$25,000 a year.
- ✓ 40% of the clients are unemployed
- ✓ 60% of the patients are women, 36% men with 4 % children.
- ✓ Services offered- prescription program; eye clinic; dental clinic; orthopedics department

Community partnerships include local colleges and Iowa University. The clinic provides over \$11.00 of healthcare for every \$1.00 of cash disbursed. This large ratio of gifts to service is due to the large number of volunteers (over 400) donating their time, donated professional services (over 200) gifts-in kind and donated medications.

The clinic wishes to keep the public informed about their mission and is willing to speak to groups. If you are interested in having a speaker, please contact the clinic.

## MINUTES

John McDonough moved to accept the May 20, 2009 RCRV board minutes as posted on the RCRV website. Don Grimm seconded. Motion: carried

## OLD BUSINESS

There was no old business

## NEW BUSINESS

Two letters were received

1. A thank you letter from RSVP for being a recipient of RCRV's "Service to the Elderly" grant.
2. A letter of congratulations from the Governor's office on RCRV being nominated as a recipient for the Governor's Award. Rod Thorpe will accept the award and all RCRV members attending the ceremony on Friday, June 19<sup>th</sup> at Linn-Mar High-School will have their picture taken with Governor Culver.

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## RCRV COMMITTEE CHAIR REPORTS

### **1. Community Projects- John McDonough**

Ramp Designers are needed to help with the design and build of the many ramps that are in the process for WRAP. We will train. See John Wauer if you are interested.

SHIIP Counselors are needed for the area SHIIP sponsors. Mercy Medical Center, Witwer Center, Heritage Area Agency on Aging and Jones County RSVP office all need counselors. St Luke's has enough at this time. Please review the article in the recent Volunteer for more detail on this request. See me if you have an interest.

We are in the process of repairing several monitors for classrooms at Grant Wood Elementary School.

RCRV received an award from 4 Oaks Bridge recently for 10 years of volunteer service towards their organization.

We are still doing TV conversions for area residents who need help.

The Volunteer was delivered this past week. RCRV provided very good support in the folding and envelope stuffing getting it ready for delivery. Helen Potthoff; Marge McChristy; Thelma Morris; Sue Vecerka; Judy Wirth; Faye Spading; Kay Nelson; Charlotte & Richard Allen; and Connie Howsare provided this effort. Thank you for a job well done.

Vision in Motion cabinet painting was completed by Kay Nelson, Faye Spading and Judy Wirth. Thank you.

Cliff Koop has now completed 44 Astronaut boards for the Witwer Therapy Center of St Lukes. Good work Cliff.

The Governor's Awards Ceremony will be held this Friday AM at 9:30 at Linn-Mar High School Auditorium. RCRV will again provide support for this effort. We will take care of parking problems as well as ushering in the auditorium for awardees. Cliff Koop, Marge McChristy, Helen Potthoff, Jack Murphy and myself will handle this activity. Rockwell Collins will provide monetary assistance for the reception. 388 awards are expected to be presented by Iowa's Governor. RCRV plus several of our members will receive awards.

We folded and stuffed envelopes for a United Way mailing this past period. Faye Spading, Kay Nelson, Judy Wirth, Marge McChristy and Connie Howsare handled this effort.

A Welcome to Medicare seminar was presented by Jim Wolfe at the KTOS Center on Monday. 20 plus folks listened to Jim's presentation. I provided support for questions at the end of the presentation.

Again, we provide support for many organizations as an ongoing effort.  
If you can dream it, we can do it.

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### 2. Data Base- Jim Klein

- a. Database was updated for the obits from Wilma Shadle.
- b. The mailing label file for the newsletter was sent to Rockwell Collins.
- c. The mailing room at Rockwell Collins asked that the addresses for the newsletters for the company executives be sent in a separate file so they can be sent via company mail.

### 3. Recruiting/Retention/Recognition- Barbara Hoffman

#### a. Recognition at the Governor's Awards- Friday, June 19<sup>th</sup> at Linn-Mar High-School. **Group Award- Rockwell Collins Volunteer Retirees Individually**

**Les Haerther**, an amazing volunteer who at the age 86 still spends over 300 hours a year volunteering at REACT, a center for rebuilding computers for schools and volunteering for special projects with RCRV.

**Vern Jackson**, a multi talented volunteer from teaching a geography class and stock market class to third graders at the Bridge, to counseling entrepreneurs at SCORE to tour guiding and lecturing at the Eastern Iowa Observatory and Learning Center. Vern donated nearly 800 hours in 2008.

**Dick Kittrell** has the flair to make things work, especially switches. He does special projects for Options of Linn County, New Horizons and GWAEA (Grant Wood Area Education Agency) and in addition tutors enrichment math at Johnson and Hiawatha Elementary schools for over 500 hours in 2008.

**Arlo Meyer** donates nearly 200 hours a year as a tour guide for Rockwell Collins Museum in Cedar Rapids. He is also involved in volunteering at the Science Station and completing special projects for the Vision Enhancement Center and is the treasurer for the RCRV board of directors.

**Mike Wilson**, volunteer extraordinaire volunteering over 800 hours a year, has a new passion affecting the entire community. He is spearheading the restoration efforts for the Mighty Wurlitzer organ from the Paramount Theater and the Rhinestone Barton organ from Theatre Cedar Rapids; both nearly submerged in the June floodwaters.

#### b. Recruitment

Four new members in May

Three letters with information packets were sent from referrals given by RCRV members

Participated in United Way's Partner Agency Fair Tuesday June 16<sup>th</sup> at Rockwell.

Well organized, good interest in RCRV especially by those close to retirement.

#### c. Volunteer impact

106 members reported 2,863 hours in May completing 29 projects

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## ROCKWELL COLLINS REPORT- Cindy Dietz

Cindy was not able to be present at today's meeting

## PARTNER AGENCY REPORTS

### **1. WRAP- Angela Berns**

Project Face Sheet has been created for use by designers to gather data specific to the actual build.

The Executive Committee has voted to put a website presence for WRAP on the RCRV website. WRAP will have it's own page and be maintained by John Wauer

Paperwork has been completed for WRAP to be listed with 211.

A mailing was sent to potential referral sources to make them aware of WRAP's presence and offering a presentation. Three presentation requests have come in as a result.

### **2. Aging Services- Teresa Robinson**

Teresa reported that 12 ramps were completed by WRAP this past year and for the Home Safety program, RCRV volunteers completed five home checks.

### **3. Vision in Motion- Carol Luth**

Carol thanked the painters for their excellent work. VIM has been approved as a Medicaid provider and is busy with summer camp for children ages 4 to 11.

### **4. Options of Linn County- Wayne Clayton**

a. We are trying out the arm supports designed for a consumer by Russ S in Grinnell.

b. I got a lead on a wheelchair lift yesterday. John Nelson from Skogman Realty called. He has a client who's moving into a house where there is a wheelchair lift. He doesn't need it and wants to donate it if anyone can use it. Name and address was given to Angela Berns.

### **5. RSVP- Barbara Hoffman**

a. New members: Five RSVP volunteers

**b. Linn County:** Governor's Awards

**Group:** Linn County Small Claims Court Mediation

**Individual :** Faye Birky, Dixie Jurgens, Margaret Gillespie, Joyce Wright

**c. Jones County:** Governor's Awards

**Individual:** Ed Gill, James Hess, Joyce Lasack, Verna Parham, Mary Simanek

**d. Funding Support**

Heritage Agency on Aging- \$7,800 for Elderly Outreach Assisted Transportation  
St. Luke's Rural Health Care Foundation grant - \$6,300 for Elderly Outreach Transportation program.

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### ANNOUNCEMENTS

July- summer recess- no meeting

August 19 meeting- Speaker will be Amy Grunewald, new director at Jane Boyd Community Center

### ADJOURNMENT

Rod Thorpe adjourned the meeting at 2:35 p.m.

The next Board meeting will be held August 19 at 1:30 at the Red Cross Building

Submitted by Barbara Hoffman, Secretary

Note: These minutes are subject to amendment and approval at the next board meeting.

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## Appendix

Hours

May-09

<b>Administrative &amp; Leadership</b>		
30	Board of Directors	RCRV, Four Oaks Bridge, Aging Services, Rockwell K-12 program
74.5	RCRV Projects meeting	
15	Other	Database management, LCTA
<b>Assistive Technology &amp; Maintenance Support</b>		
1	Grant Wood AEA	
1	Options of Linn County	installation of a pause switch in a DVD player
20	Other	
<b>Construction &amp; Design</b>		
8.5	Construction	Vision in Motion plus other
28	Design	Sinclair Stage Drawings
<b>Education</b>		
11	4 Oaks Bridge	
47	Eastern Iowa Observatory	
4	Lego League	Advisory meeting
38	Rockwell K-12 program	Westfield elementary, Linn-Mar robotics, Wright, Pierce
91	Tutoring	Cleveland Elementary, Hiawatha, Johnson, Erskine, Grant Wood, Garfield
61.5	Other	bocce ramps, Columbus, MO, maintenance at CVCS, Kirkwood trustee
<b>Elderly Services</b>		
85.5	Aging Services	transportation
5	Heritage	
27	Methwick	Computer classes, gift shop
13	Other	Triad
10	Companionship Outreach	Willow Gardens Care Center
<b>RSVP Partner Agencies</b>		
24/ 117/4	SHIIP	Witwer Center / St. Luke's /Meth-wick
37	SCORE	
9	Catherine McAuley	tutoring, filling tea bags
7.5	Salvation Army	Emergency Disaster Services training
36	Advantage	
30	AARP Tax service	
17	HACAP	
114	Cultural	National Czech & Slovak museum, C.R. symphony
8	Small Claims Court Mediation	
664	REACT	
99	WRAP	
98/20	St. Luke's Hospital/Mercy Hosp.	
40	Meals on Wheels	Horizon, Springville, Hiawatha
42	Food Banks	Marion Food Pantry

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23 196.5	Science Station <b>Disaster Recovery</b>	painting, repair of audio mixer/fader control panel electronics for 16th Avenue Productions, plumbing work for Eden Church & 6 homes,tearing our flooded basement, Area Payee Service Installing trimCrossRoads Mission facility demolition & construction
12.5 187	<b>American Cancer Society</b> Jones County	Relay for Life Community Health, Meals on Wheels, Camp Courageous, food pantry, companionship outreach, transportation,clerical, tutor, hospitality

<b>Miscellaneous</b>		
70	Miscellaneous	Help with grandson Eagle Scout project at St. Marks,afghans, helping with graduation for grandsons,
68.5	Church	grounds maintenance, Inter Religious Council treasurer,St. Jude's sale for flood victims,Pilgrim Heights Camp clean-up, St. Elizabeth Ann Seton, church repair projects
60	Cultural	C.R. Symphony Brucemore and others
102.5	Health related	"Preemie project", staffing a breakfast for Breast Cancer Awareness in Hiawatha, American Cancer Society, Alzheimers Association, transportation driver in the Road-to Recovery program for the National Cancer Society,Community Health Free Clinic, Vision in Motion, Mercy Hospital volunteers, Hospice of Mercy, Rockwell Rec Center Blood Drive
293	Other non-profits	Treasures Store- Aid to Women, United Way, St. Vincent DePaul,Girl Scouts, Embroiderer's Guild,The LEED activity is involvement in defining the actions required to achieve a Gold rating in the /Green/ standards for the building complexes at Prairiwoods,Civil Air Patrol/Emergency Management,IEEE 15 in 5, United Way
73	Service Organization	American Legion Auxiliary, Knights of Columbus, Kiwanis, El Kahir Shrine

<b>Number of Projects</b>	<b>Agencies</b>	<b>Projects</b>
2 7	Vision in Motion St. Luke's Witwer Center	frame to go around a chalk board, installation of a hot water heater total of 44 astronaut boards
5	Ramp builds	plus 2 more designs completed
1	Children's Musum in Coralville	parachute drop device that will be installed in the rafters of the museum in the Flight Display area.
1	Options of Linn County	installation of a pause switch in a DVD player
12	Individual projects	
1	Science station	painting of the floor
106	Members reporting	
2,863	Hours	
29	Projects	