

Subject to approval

## RCRV Board of Directors Meeting

January 21, 2009

1:30 Red Cross Building

### PRESENT

RCRV members: Les Haerther, Arlo Meyer, Bob Ocken, Jack Rector, Jack Murphy, Mike Wilson, Bill Ellis, Don Grimm, Faye Spaulding, Judy Wirth, Keith Sutherland, Jim Spencer, Pete Jurgens, Chuck Wehage, John McDonough, Rod Thorpe

Community Service Agency members: Tonya Arnold, Angela Berns, Missy Hall, Teresa Robinson, Barbara Hoffman

### CALL TO ORDER

Board Vice Chairperson, Rod Thorpe, determined that a quorum was present and called the meeting to order at 1:35 pm. 21 members were present.

### PROGRAM

David Hagen, Community Engagement Officer for Hawkeye Area Community Action Program (HACAP) presented "The Community of Community Action"

Community action is local solutions to community needs developed by local people. Solutions engage *all* community stakeholders. HACAP covers a six county area with a \$25 million dollar budget with its anti-poverty programs affecting 15,400 households.

A video was shown that highlighted seven of the 17 programs of HACAP. The programs are: Headstart, Weatherization (heating assistance and energy saving) Food Reservoir (food goes to 120 agencies) Transitional Housing, Rural Senior Services, Health Alliance ("I Smile" Dental Program for children) and Crises Child Care.

David presented three areas in which he visioned RCRV involvement.

1. Homeless Children's Trust- a volunteer driven advocacy group.
2. HACAP Service Redesign
  - creation of a model preschool and playground
  - staff and community training
  - re-fit of current classrooms
3. Food Reservoir- packaging emergency food boxes as a group

David was invited to attend the Thursday's Project meeting with added details for the HACAP Service Redesign project.

### WELCOME

Rod welcomed three new members; Tonya Arnold, Missy Hall and Teresa Robinson to the Board of Director's meeting and each gave a brief introduction.

*Tonya Arnold*, St Luke's Foundation, is responsible for SHIP and the Advantage program and is also the grant writer for St. Luke's.

*Missy Hall*, American Red Cross, volunteered with the Red Cross 3 ½ years ago as an AmeriCorp volunteer. Today she spends half of her time as volunteer coordinator and the other half teaching classes

*Teresa Robinson*, Aging Services, has been with Aging Services for 4 years. She is the volunteer coordinator for all of their volunteer programs, a few of which are: CHORE, Home Inspection, Transportation

OLD BUSINESS

1. Nomination of Missy Hall and Teresa Robinson to the RCRV Board of Directors  
It was moved by Don Grimm and seconded by John McDonough to nominate Missy Hall, American Red Cross, and Teresa Robinson, Aging Services, as members of the RCRV Board of Directors. Motion passed.
2. Discussion of RCRV logo  
Before further discussion can take place, Jim Spencer is going to talk to Ben Sternes regarding the history of the logo. Ben was instrumental in the original talks with Rockwell Collins about the logo.
3. 75<sup>th</sup> anniversary of Rockwell Collins
  - a. Adding 25 years of history to the 50 year history book.
  - b. Rod Thorpe, Jim Green and John McDonough have all sent contributions for the book. Rod specifically wrote about the formation and purpose of the RCRV group.
4. Recognition of former members of the Board of Directors
  - a. Topic was brought forward by Don Grimm from the annual board minutes
  - b. It was moved by Pete Jurgens and seconded by John McDonough to create a new honorary category for recognition of past outstanding members of the board of directors and to develop a procedure for giving certificates to all who retire from the board. Motion passed.
  - c. Action to be taken:
    - Don Grimm will research the by-laws regarding creating a new category
    - The Executive committee will research the names.
    - Presentation will be at the annual meeting.

NEW BUSINESS

1. RCRV Charitable Grant
  - a. An ad-hoc committee was organized to suggest the theme for the 2009 grant and then to evaluate the applications.
  - b. Two suggestions for the theme were: services to the elderly and services to support victims of the flood
  - c. Members of the ad-hoc committee are:
    - Tonya Arnold
    - Don Grimm
    - Pete Jurgens
    - John McDonough
    - Keith Sutherland

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2. Biennial presentation to Rockwell Collins Management team
  - a. General agreement was the last presentation was Jan/Feb 2008
  - b. Wait until next year 2010 to give presentation
3. Annual Accomplishment Report

Keith Sutherland moved that the director of communication give an annual accomplishment report measuring the impact of RCRV volunteer efforts in the community. Seconded by Chuck Wehage. Motion passed. Barbara Hoffman will help Chuck Wehage compile the data.

ROCKWELL COLLINS REPORT- Cindy Dietz

Cindy was not able to be present at today's meeting

PARTNER AGENCY REPORTS

1. **Aging Services- Teresa Robinson**

The Home and Safety Check Program for those 60+ has volunteers and is ready to function again. If you know of anyone that is in need of this service, please, call Teresa.

2. **Red Cross- Missy Hall-** No report today

3. **RSVP- Barbara Hoffman**

- o 190 or 93% of the membership reported 35,674 volunteer hours in 2008
- o Using FEMA value of \$13.25 per volunteer hour = \$ 472,680.50
- o Volunteer hours is an increase of 13.5% over last year but the increase in membership reporting hours is 24%.
- o New shared site is ready to go with 205 members listed
- o Started new timesheets with expanded categories January 1<sup>st</sup>
- o Letters will be going out to 29 recent Rockwell Collins retirees.

4. **SHIIP- Tonya Arnold**

**SHIIP Highlights for 2008:**

- Dianne Johnson and Laverne Wenndt were recognized with a Governor's Volunteer Award for 10 years of SHIIP service.
- We hosted our first "Welcome to Medicare" seminar.
- St. Luke's SHIIP was featured on the front page of *Corridor Business Journal* as an active and fulfilling volunteer opportunity.
- St. Luke's SHIIP was featured in St. Luke's Health Care Foundation's *Bridges*.
- Collaborated with Heritage Agency on Aging, Mercy Medical Center and Witwer Senior Center to coordinate SHIIP marketing for Linn and Jones County.
- Through RSVP a SHIIP Survey was created. It was given to all clients in November and December.

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- Collaborated with Volunteer Income Tax Assistance (VITA) to begin offering tax preparation in 2009 for St. Luke’s employees and other SHIIP clients.

Approximate Number	SHIIP Activities
1,508	Total client visits with a St. Luke’s and Jones Regional Medical Center SHIIP counselor - 2008
843	Client visits with a St. Luke’s SHIIP counselor from St. Luke’s and JRMC from October 1 to December 31, 2008 (Part D Counseling).
2,000	Number of Rockwell retirees who attended St. Luke’s SHIIP presentations on the changes to Rockwell’s prescription drug coverage.
14	Total number of SHIIP presentations completed by St. Luke’s.

**5. WRAP- Angela Berns**

# of calls fielded: 49  
 # of site visits: 24  
 # of builds: 11  
 # of donations: 2 (old ramps that were donated to ramp for recycled material)  
 # of repairs: 2 (ramps not built by RCRV/WRAP, but someone else)  
 # of ramps pending: 6 (could potentially roll into builds in 2009)  
 Calls not resulting in builds: 20

Calls came from 4 counties: Linn, Jones, Johnson, Benton  
 Included: Cedar Rapids, Atkins, Ely, Hiawatha, Iowa City, Marion, Monticello, Shellsburg, Springville and Vinton

Potential clients ranged in age from 3 – 71

15 referring sources: Aging Services, RCRV, Conner Center, brochure, DOC, Home Heath Care, HACAP, November mailing, and St. Luke’s Hospital (PMR & Living Centers)

RCRV COMMITTEE CHAIR REPORTS

**1. Community Projects- John McDonough**

We only had 3 meetings this past 2 month timeframe to report on as we shutdown for 3 weeks over Christmas and New Years only to have to cancel a meeting in Jan due to the unreasonably cold morning last week.

RCRV delivered stilts to Truman School that Arlo Meyer fabricated. He also delivered several adjustable benches, tables and stools as well as many pill boxes to the Vision Enhancement Center in SW CR. RCRV folks also helped them select, and then install kitchen cabinets in their facility.

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Lego program efforts were in full force at both the District and State level competitions. Several of the local teams were invited to compete in Ames last week at the state level. I don't have the results of this due to the cancelation of our meeting last week.

Early in December Joe Wells and myself had a core dump with Ron Kirkenbauer, VP in charge of the Rockwell Collins Retiree Insurance program. We provided feedback to him on what we seen while providing seminars to about 700 retirees. Joe Wells, and Jim Wolfe provided the presentations. They did a very good job in their presentations. We answered lots of questions at the end of each presentation as well as one on one consultations by various SHIP counselors.

We designed a stage extension for Sinclair Auditorium which will extend over their organ to provide enough space for the Symphony. We have not built it yet due to not receiving the go ahead from them.

As usual, we continue to support lots of fine local programs including: Aging Services, Witwer Center, 4 Oaks Bridge, Heritage, SHIP activities, Festival of Tree's for St Lukes, the WRAP program, the REACT Center, Meth-Wick, EIOLC, the Free Clinic, TRIAD, GWAEA, LCTA and mentoring at the local schools.

If you can dream it, we can do it.

### **2. Recruiting/Retention- Pete Jurgens**

Pete stressed the importance of having a shared membership list with RSVP and corresponding with those that have not turned in hours as sometimes there is a health reason involved and they appreciate the contact by the membership chair.

### **3. Communications- Chuck Wehage**

- Chuck stated the draft of the newsletter will be completed by the end of the month.
- Don Grimm mentioned the website is a good draw for others to inquire and learn about completed projects.

### **4. DataBase- Jim Klein- Bill Ellis read Jim's report**

- The database was updated for address changes resulting from the last news letter mailing and for the obituaries provided by Wilma Shadle.
- The database was updated for the new retiree list from Rockwell Collins for retirees for the months of September, October and November 2008. I have not received the December list yet.
- I made an Excel mailing label file of the Rockwell Collins employees who have retired between January 1, 2008 and November 30, 2008. I sent this file to RSVP to be used to mail out information to the retirees about RCRV and RSVP.
- The mailing list for the January 2009 issue of the RCRV newsletter was made and sent to Rockwell Collins.
- I will not make the January and February meetings. I will be traveling in January and I am having rotator cuff surgery on the date of the February meeting.

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**5. Agency Liaison- Angela Berns**

No report

ANNOUNCEMENTS

1. Jack Rector has been selected for one of the **9 Who Care** by KCRG. Jack was nominated by 4 Oaks Bridge for all of his volunteer work for that organization.
2. Mary Beth Minges slipped on the ice and was not able to attend today's meeting.
3. Arthur Collins 100<sup>th</sup> birthday will be September 9, 2009
4. There is not a speaker yet planned for February's meeting. If you have an idea, please contact Rod.

ADJOURNMENT

Rod Thorpe adjourned the meeting at 3:10p.m.

The next Board meeting will be February 18 at 1:30 at the Red Cross building.

Submitted by Barbara Hoffman, Secretary

Note: These minutes are subject to amendment and approval at the next board meeting.