

Minutes of the RCRV Board of Directors Meeting 8/17/2005

Board Chairman Chuck Wehage called the meeting to order at 1:34 P.M.

Board members and guests introduced themselves by name and organizational affiliation. Twenty-three board members and two guests signed the attendance list.

Approval of March meeting

Jim green moved to approve the June 15, 2005 Board minutes as posted on the RCRV website, John McDonough seconded. Motion carried.

Opening Remarks

The meeting was held at the Heart of Iowa facility in southwest Cedar Rapids.

Report on Activities of Heart of Iowa -- (Myrna Loehrlein)

The Board was disappointed to learn that Myrna Loehrlein, Heart of Iowa representative to the Board, was unable to attend because of a family emergency. Nevertheless, the Heart of Iowa welcome was cordial, with adequate meeting space, cookies, and punch served during the meeting. This was the first opportunity for most Board members to view the Pat Marshall memorial mural painted in the stairway leading to the office and conference room facilities on the second floor. Plans for the dedication ceremony for this mural are pending.

Community Projects Report (John McDonough)

The wheelchair ramp and lift modularization team has been meeting monthly at Corrections. We now are meeting every other Monday at the Facches Center at 10:00. We have ordered a lift that will lift a wheelchair 42 inches from Easter Seals at a cost of approx \$2,000, with another sum of moneys to them for the build of a lightweight modular ramp hopefully built from Aluminum for its lightness. We intend to value engineer the lift as well as fully document it for future usage amongst the folks in Iowa.

A Lego mentoring class will be held at the KTOS Center on 8/27/05 led by Mike Wilson. This is to instruct potential mentors on what they need to do to feel comfortable working with students on this program.

Jim Green designed and provided a list of material to Jo Benson Vorwald of the Marion Milestones for a shed. We will build the shed when the materials have been procured.

We have painted more areas at the Heart of Iowa as well as the Science Station.

In the last of October, SHIIP will present what is known about the Medicare Prescription Drug Program to our Membership. Linda Dearinger said she would help us with a conference room and advertisement. We intend to do this after we have received the enrollment package from Rockwell Collins. The folks at RC indicated that they did not have the dates set yet, but that the end of October would be an ideal time.

We wired the Jane Boyd computer lab.

We continue to design and build ramps in our locale.

Our group has signed up to handle the "Festival of Trees" installation and teardown for ST Lukes. Mike Wilson will lead activities as the Site Manager.

We have taken on the Science Station repair and general upkeep of the displays at the Science Station. We, so far, have repaired eight displays and have painted several areas. We will meet at the SS on August 29, 2005 to review the remaining displays in the basement maintenance areas. We intend to recommend disposal of the displays we feel do not warrant repair.

The first half of this calendar year we volunteered 7,860 hours.

Communications (Rod Thorpe)

A Planning meeting to arrange the dedication ceremony for the Pat Marshall memorial mural at Heart of Iowa is set for 1:30 P.M. on August 18.

Next newsletter is scheduled for October. This newsletter will announce the planned RCRV drug insurance information meeting. A proposal to amend the RCRV Articles of incorporation will be voted by the membership at the annual meeting in November, and the October newsletter will include the official announcement and invitation for all RCRV members to participate.

Data Base (Jim Klein)

The mailing list for the July newsletter was submitted in late June.

The article in the July newsletter concerning how to submit change of address has worked out quite well. We requested that the person give us their old and new address and if leaving a message on voice mail to spell their last name. It has eliminated a lot of guesswork for address changes (i.e., in cases of duplicate names, garbled phone mail messages, etc.).

The database addresses have been updated for the returned newsletters, mailed in change of addresses notices and voice mail change of addresses.

Recruitment (Pete Jurgens)

No report.

United Way (Mary Klinger)

Mary reported that the Rockwell Collins campaign was very successful last year. This year's campaign is about to begin. Two loaned executives from Rockwell will be assisting.

St Luke's (Jackie Ryan)

No report.

Sixth Judicial District (Heidi Soethout)

Parties interested in wheelchair ramps and lifts have been meeting since April for a total of six meetings to date. Much progress is being made and more parties continue to join us. It is an exciting time with many dedicated individuals around the table.

Funds have been raised to create a template lift and ramp. Once the templates are made, then RCRV folks and DOC folks will look at the design and see what is feasible with regard to recreating these items for the many who need the items. I just got a call yesterday that the lift is completed — so please join us at the next meeting, August 29th, for the reveal of the template lift!!!

Finally, I just want to say thank you to RCRV and all collaborating agencies for what I feel are amazing strides in meeting a need for so many people—accessibility to their homes.

Heritage Agency on Aging (Linda Dearing)

No report.

Aging Services (Carol Luth)

Thanks to RCRV for recent ramp designs:

Keith Sutherland currently designing one ramp

Bill Rider has produced two designs and is working on a third.

Bill's church youth group has built one.

Anyone interested in driving clients for medical rides please contact Carol at Aging Services.

Reimbursement mileage is 40½ ¢ per mile.

Home Safety Check Program is being spotlighted in *Women's Edition* magazine. RCRV's participation will be mentioned.

Carol is working with Linda Dearing on an emergency preparedness plan, which includes a participation in a phone bank project with the Linn County Sheriff's Office.

Jane Boyd (Karl Kassel)

No report.

RSVP (Sara Case)

No report.

Options of Linn County (Wayne Clayton)

Recent RCRV activity has been repair work for switches and other devices.

The Assistive Tech expo is scheduled for October 11 at KTOS. As before, RCRV will share a table with Options. RCRV will need volunteers to man the tables.

Red Cross (Joan Schaffer)

No report.

Bridge, Four Oaks (Carol Kalous)

No report.

Rockwell Collins (Cindy Dietz)

No report.

Is the Rockwell grant of permission to use the Collins Logo in our file in writing?

Old Business:

No action was taken on 501c3. The issue is still under consideration.

A request for assistance has been given to member of Linn Co Bar asking for advice on product and services liability risks. This subject has previously been reviewed with the Rockwell Collins risk management staff. It is generally agreed that we need a plan to address the risk of incurring costs of defending any possible liability suit filed against RCRV or against individual project participants. Chuck Wehage will continue to pursue this and will update the Board at the next meeting.

New Business

The use of the RCRV data base mailing list by others was brought into question by members who received a mailing from the Rockwell Collins Recreation Center recently. (For reference, Article II, Section 3, of the RCRV Bylaws is quoted below.)

Section 3 RCRV shall maintain a neutral position with respect to political, religious, labor-management, and social policy matters, and shall sanction no activities that would call that neutrality into question. The RCRV Board of Directors shall interpret and make the final decisions on all such matters. The *Retired and Senior Volunteer Program (RSVP) Operations Handbook, Section 10, Special Limitations*, provides practical guidelines applicable to RCRV activities. The following activities are specifically prohibited:

- a. RCRV Fundraising, lobbying, or public advocacy for local, state, or federal legislative or regulatory action.
- b. RCRV Fundraising for, or public advocacy or endorsement of any public or private cause or enterprise, except for conducting authorized joint projects or cooperative activities with service agencies.
- c. Expressed or implied RCRV endorsement of any position with respect to any political, religious, labor, or social policy issue.
- d. Use of any RCRV resources or membership lists by private individuals for any purpose or to any extent beyond that required for authorized projects.

At minimum, it was the sense of the group discussion that the RCRV Board of Directors should consider and judge whether each instance of the mailing list use complies with the bylaws and specifically approve or disapprove by recorded vote of the Board. It was moved by Mike Wilson, seconded by Helen Pothoff, to approve the recent release of mailing list to the Rockwell Collins Recreation Center to distribute notification of a retiree potluck event. Motion was approved by voice vote.

In anticipation of the upcoming campaign, Keith Sutherland moved to make a copy of the RCRV mailing list available to United Way to distribute informational mailings this year. The motion was seconded by Mike Wilson. Keith then agreed to resubmit his motion, and Mike agreed to resubmit his second, adding that approval was subject to protecting the list from further distribution to others, and also specified that previous lists that may held by United Way are to be destroyed. The motion as modified was approved by voice vote.

Next meeting 9/21/2005

John McDonough moved the meeting be adjourned. Bill Ellis seconded the motion, which was approved by voice vote.

Meeting adjourned at approximately 2:50 P.M.

Submitted by Donald Grimm, Secretary.