

## **Minutes of the RCRV Board of Directors Meeting 6/15/2005**

Board Chairman Chuck Wehage called the meeting to order at 1:40 P.M.

Board members and guests introduced themselves by name and organizational affiliation. Twenty-two members signed the attendance list.

### **Approval of March meeting**

Two corrections were made by Don Grimm. First, approval of the prior minutes referred to February minutes, but should have been April minutes. Second, substitute Myrna Loehrlein written comments for secretary notes will be substituted for the secretary notes. Jim Green... moved and John McDonough seconded the motion to approve the minutes of May 2005, Board Meeting as posted on the RCRV website and amended above. Motion carried.

### **Opening Remarks**

The Chairman offered no opening remarks. Jim Green noted the RSVP recognition dinner, and proposed that RCRV consider a program to teach special skills of the RCRV members, such as web site and computer skills, ramp design, etc. Such a program may benefit the community and enhance recruiting for RCRV.

### **Report on Activities of REACT -- (Barb Klawiter)**

Main purpose: re-use computers from major corporations for the benefit of kids. Emphasis on training kids to enhance science and math background.

The REACT program was initiated in response to a request from Bruce Winter from Linn Mar asking for a donation of computers from Rockwell.

REACT does not advertise. Publicity for the REACT mission is by word of mouth only.

First year goal: 1000 computers.

Six volunteers then, 54 volunteers now. REACT has donated 18,000 computers in 8 1/2 years. React processed 40 tons the first year, but increased to 220 tons in the most recent year. Currently there are approximately 900 customers and 12 major corporation donors.

REACT donates laptops to police and highway patrol units for mobile use, and can always use more laptops.

### **Community Projects Report (John McDonough)**

At our last meeting, we had folks sitting on the floor due to no places to sit. We need more chairs. Also, we had a lot various noises to contend with at the rear of REACT due to the amount of efforts that they were doing at that time.

David Bunting, Kirkwood Executive Director of Secondary Programs, explained a program called Lead the Way that permits Middle School and High School students an opportunity to get a head start into various vocations and educational areas. They currently have 1100 students in the area in this program. The reason he was here was to make us aware of an opportunity for us to become mentors and tutors in the technical areas they are teaching.

We assembled and installed six cabinets in another classroom at the Heart of Iowa. We have now installed six sets of cabinets for them.

Lots of RCRV folks are in the K-12 program.

We have people doing income taxes for folks who need help. This is being done in conjunction with Aging Services and AARP.

We are continually repairing Ablenet Switches, working on trail counters and now have a design team working on designing a modular wheelchair ramp where we can build modules, deliver to a sight, then install in hours instead of days. After the need goes away, we can remove and store in some central location. We are a part of a multi-partnership group involving RCRV, Corrections, Aging Services, GWAEA, Easter Seals, ST Lukes, United Way, and Iowa Compass,

We are doing home inspections for Aging Services.

Dave Gosch of Rockwell Collins is working towards RCRV becoming better known in our area. An article will be in the company newsletter, the Horizons in the near future. He is also working to get us into the Gazette again.

We are currently in various stages in the design, and build of seven ramp designs.

In general, we are keeping very busy and trying very hard to increase our membership so that more activities can get done.

Jack Hotchkiss was asked to represent RCRV at Box of Hope inaugural event. Construction Corps disassembled playground equipment at St Pats, to be used by New Horizons to make wheelchair compatible swing set.

Ramp in Robins is surplus, being offered to RCRV.

### **Communications (Rod Thorpe)**

Newsletter is complete, ready to put on web site and distribute.

### **Data Base (Jim Klein)**

no report

### **Recruitment (Pete Jurgens)**

Met with Sara this morning, continue to refine membership records with RSVP. Each current member is encouraged to recruit one new member each year.

Heart of Iowa commemorative mural in honor of Pat Marshall is now completed. Myrna is planning a dedication in August.

### **United Way (Mary Klinger)**

no report

### **St Luke's (Jackie Ryan)**

no report

### **Sixth Judicial District (Heidi Soethout)**

Community Service: The RCRV bowling ramp design has been given to the Tama facility for evaluation. The initial plan is to build approximately six ramps.

There will be a wheelchair ramp meeting Monday DCS. Patrick Hughes, United Way ramp designer, plans to attend. There is no update at this time on the feasibility of a wheelchair lift as discussed by Chuck Larson of the Easter Seals organization.

**Heart of Iowa (Myrna Loehrlein)**

Summer programming is in full swing. Our school-age kids and youth are busy swimming and exploring the community.

We are grateful to RCRV for re-installing cabinets in our preschool room. With RCRV doing the job, we are confident they will stay put. Thank you notes from some of the students were circulated at the meeting.

All our outside doors are being repainted by RCRV volunteers. This will prolong their lives, keep our kids safe from rust exposure, and give our building an updated look.

Heart of Iowa passed its state licensure examination last week. We were renewed for three years—the highest level.

We now have a family therapist, thanks in part to funding from a source suggested at an RCRV meeting.

The dedication inscription has been added to the Pat Marshall memorial mural. RCRV is invited to hold its August Board Meeting at the Heart of Iowa facility where a dedication ceremony will be the featured presentation of the meeting.

**Heritage Agency on Aging (Linda Dearing)**

(to be added)

**Aging Services (Carol Luth)**

No report

**Jane Boyd (Karl Cassell)**

Jane Boyd is building a computer lab to provide computer classes for children. It is anticipated that classes will also be made available to adults during daytime hours this fall and winter. RCRV will attempt to provide volunteer help to install wiring and to connect the network.

The Jane Boyd Golf Tournament is scheduled for July 14, 2005. Entry fee is \$50.00 per person, or \$200.00 for a foursome. Hole sponsorships are available for \$125.00, and a combination foursome/hole sponsorship is \$275.

The Jane Boyd summer camp began June 13 and continues through August 12. The camp accommodates 75 students, with plenty of activities for youth. Emphasis is on education, recreation, and social awareness.

**RSVP (Sara Case)**

The RSVP Volunteer appreciation event was an elaborate breakfast served to 150 people on June 14th. Several RCRV members attended and were pleased with the event.

**Options of Linn County (Wayne Clayton)**

Options of Linn County is now hosting Kirkwood classes. RCRV participation was light this month, with a few device repairs conducted by the Community Projects group.

**Red Cross (Joan Schaffer)**

Joan Schaffer presented a brief summary of the consolidation of services in Johnson County to take place July 1.

Joan noted that blood drives are now conducted every Monday, rather than every other Monday.

**Bridge, Four Oaks (Carol Kalous)**

no report

**Rockwell Collins (Cindy Dietz)**

Hands across America United Way.

Agency awareness event

K-12 kickoff breakfast Aug 19. Joe Clark will be the speaker.

Cedar Rapids schools to initiate engineering curriculum at Roosevelt, Harding, and Taft, and at Jefferson. The K-12 program will look for volunteers as needed. Expect Prairie to implement program as well.

Freedom Festival is coming up.

Free Marine Band Concert noon June 24, Collins duck pond.

**Old Business:**

Mike Wilson move, Pete Jurgens seconded a motion to approve the RCRV bylaw changes Don Grimm proposed at the previous Board meeting. The full text of the proposed changes is attached to these minutes. Motion approved.

Chuck Wehage reported on progress of liability protection query. Eva Cram has suggested a pre-arrangement with the Linn County Bar Association to intervene on our behalf in even of legal action against an RCRV member. Cindy asked that Gary Chadick be kept in the loop on any discussions with the Bar association.

**New Business**

Next meeting will be 1:30, August 17th, at Heart of Iowa. The Pat Marshall memorial mural will be dedicated at that meeting.

Pete Jurgens move to adjourn. Motion was seconded by John McDonough. Motion approved at approximately 2:40 P.M.

Submitted by Donald Grimm, Secretary.

Changes to Bylaws  
of  
Rockwell Collins Retiree Volunteers (RCRV)

**Issue #1: Membership Definition: Redefine.**

**Issue #2: Community Service Representatives are members: delete.**

**Issue #3: Continuing membership requires reporting hours: define.**

**Article IV  
Membership**

Presently:

- Section 1 All retired Rockwell Collins Employees (and/or spouses) are RCRV members. This includes any Rockwell Collins employee (and /or spouse) who left Rockwell-Collins after he/she was vested and is now retired from any company.
- Section 2 Community service agency representatives are also eligible for RCRV Membership.
- Section 3 To become an Active RCRV Member, an individual submits registration information to RCRV, participates in an RCRV recognized activity, and reports results and volunteer hours worked to RCRV.
- Section 4. RCRV maintains a partnership and shares registration information with the Retired and Senior Volunteers Program (RSVP). RSVP provides liability protection for individuals while they are performing RCRV volunteer activities.
- Section 5 There are no membership dues associated with RCRV

Proposed:

- Section 1 All retired Rockwell Collins Employees (and/or spouses) are eligible to become RCRV members. This includes any former Rockwell Collins employee (and /or spouse) who left Rockwell-Collins and is now retired from any company.
- Section 2 Any individual not qualifying under Section 1 may nevertheless be declared eligible for RCRV membership by majority vote of the Board of Directors.
- Section 3 A qualified individual becomes an RCRV Member when he or she submits a membership application to RCRV and that application is accepted by the Membership Chairman or his representative. To maintain membership, the individual must participate in one or more RCRV recognized activities and report results and volunteer hours worked to RCRV. Any RCRV member may resign his membership by notifying any RCRV officer or standing committee chairman of his resignation.

- Section 4 RCRV maintains a partnership and shares membership information with the Retired and Senior Volunteers Program (RSVP). RSVP reports RCRV hours worked and accomplishments as part of its own tracked activities. RSVP also provides general support and limited insurance protection for individuals while they are performing RCRV volunteer activities.
- Section 5 There are no membership dues associated with RCRV.
- Section 6 An individual's RCRV membership may be revoked if that member has failed to participate in RCRV activities or to report volunteer hours worked on applicable projects for twelve consecutive months or longer.
- Section 7 The Board of Directors may revoke the membership of any RCRV member if the Board of Directors determines that the member has intentionally committed illegal, immoral, or unethical acts detrimental to the Mission and Vision of RCRV stated in Article II of these Bylaws.

**Issue #4: Size of Board of Directors: define as variable per year.**

**Issue #5: Additional Members may be elected by the Board: change to replacement only.**

## **Article V Organization**

Presently:

- Section 2 The Board of Directors shall be constituted as follows:
- a. Chairman
  - b. Vice Chairman
  - c. Secretary
  - d. Treasurer
  - e. Chairmen of the standing committees defined in this Article.
  - f. Community Service Agency representatives. (typically 12 to 15)
  - g. Rockwell Collins representative(s). (typically 1)
  - h. Active RCRV Members. (typically 20)

Members of the Board of Directors shall be elected at an RCRV Annual Meeting and shall serve for a term of one year beginning January 1 following their election. Additional members may be elected by the Board of Directors to serve for the remainder of the year in which the election occurs.

Officers of the Board of Directors, including the Chairman, the Vice Chairman, the Secretary, and the Treasurer, shall be elected at an RCRV Annual Meeting and shall serve for a term of one year beginning January 1 following their election.

Proposed.

Section 2 The Board of Directors shall be constituted as follows:

- a. Chairman
- b. Vice Chairman
- c. Secretary
- d. Treasurer
- e. Chairmen of the standing committees defined in this Article.
- f. Community Service Agency representatives. (typically 12 to 15)
- g. Rockwell Collins representative(s). (typically 1)
- h. RCRV Members. (typically 20)

All Officers and Members of the Board of Directors shall be elected at an RCRV Annual Meeting and shall serve for a term of one year beginning January 1 following their election. The number of Board Members to be elected shall be fixed by resolution approved by the Annual meeting in conjunction with each annual election. Any Board of Directors vacancy that occurs during the year may be filled by a replacement elected by the Board of Directors to serve for the remainder of the year in which the election occurs.

**Issue #6: Removal from office, contract rights, Authority to execute documents: No change—allow Iowa Code 504 to specify**

**Issue #7: Quorum: change to 1/3, make more explicit, use IA Code 504 language.**

## **Article VIII General Meetings**

Presently:

Section 2 A quorum shall consist of fifteen (15) members of the Board of Directors.

Proposed:

Section 2 A quorum shall consist of one-third of the members of the Board of Directors in office. If a quorum is present when a vote is taken, the affirmative vote of a majority of the directors present is the act of the Board.

**Issue #8: Amendments: Drop approval by Annual Meeting per IA Code 504.**

**Article X  
Amendments**

Presently:

These by-laws may be amended at any time by a two-thirds (2/3) vote of the Board of Directors. Such action shall be subject to approval by a simple majority of RCRV members in attendance at the next annual meeting.

Proposed:

These by-laws may be amended at any time by a two-thirds (2/3) vote of the Board of Directors.

**Issue #9: location: use RCRV office address**

**Article III  
Location**

Presently:

Section I The principal place for transacting the business of RCRV is Cedar Rapids, Iowa. However, RCRV volunteerism extends into surrounding areas.

Section 2 The principal place for transacting the business of the management of RCRV will be the Headquarters of Rockwell Collins, 400 Collins Road, N.E., Cedar Rapids, IA 52498.

Proposed:

Section 1 The principal operations of RCRV are conducted in and around Cedar Rapids, Iowa. However, RCRV may extend its operations elsewhere, at the discretion of the Board of Directors.

Section 2 The principal place for transacting the business of RCRV will be the RCRV office at 927 North Compton Road, Hiawatha, IA 52233.