

MINUTES of ROCKWELL COLLINS 2014 ANNUAL MEETING

Manville Red Cross Building

November 19, 2013, 1:30

Board Members Attending: Bob Ocken, Rob Pierce, Dave Knuth, Jim Spencer, Jack Murphy, Kay Nelson, Dick Lenth, Jim Klein, John McDonough, Don Grimm, Melanie Richert, Terry Lamb, Keith Sutherland, Mike Wilson, Vern Jackson, Tom Brennom, Chuck Wehage, Ann Meyer, Faye Spading, Ed Holstrom

Partner Agencies Attending:

Pami Erickson	Red Cross
Carole Dzingle	United Way of East Central Iowa
Tracey Robertson	Heritage Agency on Aging
Angie Ehle	WRAP
Heidi Soethout	Sixth Judicial District
Wayne Clayton	Options of Linn County

Non Affiliated Attendees:

Adriana D-Onofrio	Rockwell Collins Community Relations
Jon Bancks	Morgan Stanley
Cory Vancura	Morgan Stanley

WELCOME AND INTRODUCTIONS

DETERMINATION OF A QUORUM: A quorum was observed present and the meeting was called to order at 1:30 PM.

2013 ANNUAL MINUTES: A motion was made and seconded to approve the minutes of the 2012 Annual Meeting. Motion carried with correction of typo.

PRESENTATION: Jon Bancks and Cory Vancura gave a presentation discussing Preserving and Transferring IRA Assets. The topics covered and other highlights included:

- Types of IRAs
 - Making sure tax-protected savings aren't lost in the tangle of tax and estate laws
 - Shifting focus from building a retirement to distributing the assets
- Managing your IRA
 - How to make withdrawals and when
 - Investing IRA assets
- Handling an inherited IRA
 - Spousal rollovers
 - Inherited IRA accounts
 - Splitting accounts for co-beneficiaries
 - The stretch-out option
 - Disclaiming an IRA inheritance
 - Estate tax deduction
- Choosing IRA beneficiaries
 - Balancing tax concerns with family needs
 - Contingent and disclaimer beneficiaries
 - Designating a trust as beneficiary
 - Naming a charity as a beneficiary

OLD BUSINESS: None

NEW BUSINESS:

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Nominations for the 2015 slate of Officers and Partner Agency representatives were presented.

Presented for Partner Agency representatives were:

Laurie Mitchell replacing Kathy Horan from Aging Services

Melissa Adams replacing Tracey Robertson from Heritage Agency on Aging

Their approval was moved, seconded, and approved.

Presented for Officers were:

Chuck Wehage, Secretary

Keith Sutherland, Communications

Their approval was moved, seconded, and approved.

The office of Vice President remains unfilled at this time and until such time as the full officer slate is filled, the retiree membership of the board will remain unchanged.

The current board composition is:

Officers

Terry Lamb	President
Open	Vice President
Chuck Wehage	Secretary/Treasurer

Standing Committee Chairs

John McDonough	Community Projects
Kayla Paulson	Membership Director
Keith Sutherland	Communications Director
Jim Klein	Information Systems Director

Rockwell Collins Representative

Melanie Richert

Community Service Agencies

Lauri Mitchell	Aging Services
Melissa Adams	Heritage Agency on Aging
Ann Griffin	Grant Wood AEA
Karla Terry	Linn-Mar School District
Wayne Clayton	Options of Linn County
Barb Klawiter	REACT
Shana Brael	Red Cross
Jessica Link	RSVP
Kristin Weaverling	Salvation Army
Heidi Soethout	Sixth Judicial District
Hilery Livengood	United Way
Angela Ehle	WRAP
Kayla Paulson	RSVP
Laura Nass	Horizons
Kathy Waychoff	College Community Schools
Megan Schneekloth	Four Oaks Bridge

Rockwell Retirees:

Tom Brennom	Retired
Bob Clark	Retired
Bill Ellis	Retired
Don Grimm	Retired

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Ed Holstrom	Retired	
Vern Jackson	Retired	
Cliff Koop	Retired	
Dick Lenth	Retired	
Arlo Meyer	Retired	
Jack Murphy	Retired	
Kay Nelson	Retired	
Bob Ocken	Retired	
Faye Spading	Retired	Retired
Jim Spencer	Retired	
Keith Sutherland	Retired	
Jim Vacherlon	Retired	
John Wauer	Retired	
Joe Wells	Retired	
Mike Wilson	Retired	
Judy Wirth	Retired	

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PRESIDENT'S ANNUAL REPORT:

Considering everything this has been an active year for RCRV. As reflected in Kayla Paulson's Board report, RCRV is continuing to support many individuals through our partner non-profits. The top 10 volunteer areas are shown below.

Volunteer Opportunity	Agency	Hours
Non-Profit	RCRV	5495.58
REACT Computer Technician	REACT Center	2725.80
Volunteer Program- St. Luke's	Unity Point Health - St. Luke's Hospital	2079.12
SHIIP Counselor - Unity Point	Unity Point Health - St. Luke's Hospital	2065.47
WRAP Laborer	WRAP	1486.85
Community Project Meeting	RCRV	1386.88
Tax Assistance	RCRV	1019.00
Education Enrichment Volunteer	RCRV	937.09
SHIIP Advantage Admin	Unity Point Health - St. Luke's Hospital	909.56
Transportation	Jones County RSVP	803.50

The slow recovering economy continues to increase the number of low income individuals who need help from RCRV and other non-profits. Most funding grants are based on volunteer hours. We are still working to break down the "Non-Profit" category into more specific programs to give us more visibility on exactly where we need to concentrate our efforts. To date RCRV has over 26,000 volunteer hours. We know these hours are low because of many unreported hours. We are slowly working to figure out ways to make reporting hours more painless for our volunteers.

Luckily RCRV is well supported by RCI that makes our efforts more fun and rewarding. RCI has increased the amount of money for the grant program RCRV give to non-profits to \$12,500 for the upcoming year.

The RCRV Newsletter is scheduled to be printed quarterly. Typically, it hasn't been that often, but the response from RCI retirees is good and they are reading it. They particularly get lots of information on the health insurance program each fall from it. There is a heavy workload associated in putting the Newsletter together and getting it mailed. There are efforts being made to review more efficient ways of producing the Newsletter and reviewing what the optimum number of issues per year should be.

Although not finalized, the work on the updated RCRV website is continuing. When finished, this website will provide an improved method of communicating with both RCRV members and the CR community.

Again RCRV and our member partners have been helping many people in the community. The positive attitudes and dedication each volunteer has been felt in the Eastern Iowa area.

I would like to thank all the RCRV volunteers and the member partner organizations for your continued support.

Terry Lamb, RCRV President

ROCKWELL COLLINS: Melanie Richert, Senior Community Relation Specialist reported that the Rockwell Collins United Way campaign has achieved its goal and expect a full and comprehensive report for UW next week.

Adriana D'Onofrio, Rockwell Collins Community Relations Specialist reported:

FIRST Employee Network Google+ Community:

Rockwell Collins is a Strategic Partner of FIRST (For Inspiration and Recognition of Science and Technology). We are also the official program sponsors of FTC (FIRST Tech

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Challenge). Our employees/retirees volunteer thousands of hours every year as mentors, coaches, and event volunteers. This network's purpose is to provide our employees involved in FIRST a forum to connect with each other and celebrate everything FIRST. It also is used to share FIRST news, including Rockwell Collins team grant and event information.

Link to the FIRST Employee Network Google+ Community (a google+ profile is required):
<https://plus.google.com/u/0/communities/104451756399337518018>

FIRST Employee Network Quarterly Luncheon:

This lunch is for employees/retirees involved in FIRST programming to get to know each other, the different FIRST programs, share our experiences, relay to me any problems we are experiencing, discuss new ideas, etc. The invitees include a wide range of experiences with the programs, from first timer mentors, a coach or two, and some pretty seasoned design committee members. This is a great opportunity to learn more about FIRST and how can you get involved with mentoring a team and/or volunteering at an even.

Time and Location:

December 3rd at 11:30am in the Building 106 auditorium (this is the C Avenue Complex-- Between Blairsferry Road and Collins Road along C Avenue).

Please RSVP with Adriana D'Onofrio at adriana.donofrio@rockellcollins.com

Luncheon Agenda:

High level overview of the FIRST programs and our support (for all the new people)
Local FIRST Lego League team present themselves and their robot.
The FLL Affiliate Partner from Iowa State University will be present, so come prepared with your FLL questions.

Lunch will be provided, please let Adriana know if you have any dietary restrictions.

Upcoming Local FIRST Events:

December 6th: FIRST LEGO League qualifier at Prairie & Marion

January 17th: FIRST Lego League State Championship in Ames at Iowa State University

January 31st: FIRST Tech Challenge Cedar Rapids League Championship - location TBD

February 21st: FIRST Tech Challenge Iowa City League Championship - Regina Catholic Education Center

March 7th: FIRST Tech Challenge State Championship - Coralville Marriott

Director Reports:

Community Projects Director, John McDonough:

We continue to provide assistance each fall with our annual insurance seminars at the Kirkwood Training and Outreach Service Center in Marion. We saw approximately 1900 retirees, and/or their caretakers at 9 separate seminars handled by Jim Green, Don Grimm, Harlan Hanson, James Wolfe and Claudia Young. Barb Klawiter, Kayla Paulson, Adele Lerma from Cypress, CA and David Carter from the Dallas Area from OneExchange Towers Watson. Accurate information was provided at each seminar with lots of one on one question answer sessions afterwards.

Our WRAP folks are setting records each day with each new build providing the most assistance to folks who need help with getting in and out of their homes. We continue to

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need more designers. Contact Angie Ehle if you would like to assist in this opportunity.

We continue to support SCORE with several of our members involved with them as well.

We continue to support the AARP and VITA tax programs in Iowa as well as in Florida.

This year we again provided the ushers and parking attendants at the Governor Award Ceremonies with Governor Branstad.

We had briefings from several area nonprofits requesting volunteers, namely:

- STEAM Program by Dick Cheyney
- Kirkwood Workplace Learning Connection Literacy Fair and Speakers Day by Barb Tupper
- HACAP for Skillet Covers similar to the ones provided to the Rockwell Collins Child Care Center by Cherry Collins
- iExplore STEM Program at McKinley Middle School
- Webelos Scouting Engineer badges
- Science Makers Fair
- Wheelchair Accessible planters for New Horizons
- UWECI had a Basic Volunteer Center Training program that several RCRV folks attended.
- McAuley Center request by Paula Land for folks to tutor the English Language
- Valerie Smith of the Campfire Girls needed help in networking computers
- Abilities in Motion Seminar at KTOS
- Science Center request for assistance in the repair of various displays
- Indian Creek Nature Center Maple Syrup Festival for setup, cooking and teardown volunteers.

We continue to support many nonprofit agencies in the area as well having representatives on many of their boards.

If you can dream it, we can do it.

Data Base Committee Report, Jim Klein:

The RCRV database contains the names of retirees residing in Iowa and few others who have specifically requested to remain on our mailing list after they have moved out of state. It also contains addresses of the local Rockwell Collins senior executives and the RCRV partner agencies.

The database was updated as follows:

- Three times based on new retiree lists from Rockwell Collins.
- Address changes on returned newsletters and requests via voice mail and emails.
- Obituaries

There are currently 4255 names in the RCRV database that receive a newsletter.

- 4004 names receive a printed newsletter
 - 3988 mailed via USPS
 - 16 internal Rockwell Collins mail
- 251 names receive the newsletter by email (5.9%)

Mailing label files were provided for:

- RCRV newsletters, both mailed and email (email mailing provided by RSVP)
- Insurance meeting notice postcards (RCRV and Rockwell Collins Rec Center)

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- RSVP to mail RCRV/RSVP information letters to new retirees. There were 204 new retirees in this list for the period September 2013 through August 2014.

Database structure was modified to provide tracking of deleted, changed and added names/addresses. RSVP requested this data for their records.

Membership: Kayla Paulson

RCRV Membership Recruiting/Retention Report

Stats for October 2014

- 186 active volunteers
- 0 new volunteers
- 0 inactivated volunteer restarted
- 1 inactive volunteers terminated/inactivated
- 93 members have reported hours
- 2822.70 hours

Stats for Year to Date 2014

- 186 active volunteers
- 6 new volunteers
- 1 inactivated volunteer restarted
- 52 inactive volunteers terminated/removed
- 162 members have reported hours
- 26,397.44 hours

Top 10 Opportunities supported by RCRV Volunteers in 2014

Volunteer Opportunity	Agency	Hours
Non-Profit	RCRV	5495.58
REACT Computer Technician	REACT Center	2725.80
Volunteer Program- St. Luke's	Unity Point Health - St. Luke's Hospital	2079.12
SHIIP Counselor - Unity Point	Unity Point Health - St. Luke's Hospital	2065.47
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COMMUNICATIONS/NEWSLETTER: Jim Green

No Report

PARTNER AGENCY REPORTS:

Heritage Agency on Aging: Tracey Robertson reported their 3rd annual Fill The Plate Telethon is scheduled for December 7th from 5:30 to 9:30 PM on KCRG 9.2. All funds go to the Heritage Agency on Aging Senior Home Delivered and Congregate Meal Program. They are in particular need due to a serious funding shortfall.

Options of Linn County: Wayne Clayton

Overview

Options of Linn County provides training and support services to help adults with disabilities succeed in vocational and community integration settings. Our staff and

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consumers thank RCRV for their many contributions to our program. RCRV's original assistive tech creations help many consumers be more independent and productive.

Highlights of Activities in 2014

This section spotlights how RCRV creations have a positive impact on the consumers we serve.

RCRV New Assistive Technology:

- Early in the year we connected with several volunteers for the creation of weighted blankets. This project serves the needs of consumers who have sensory integration issues. These blankets are in use in several areas of Options.

Repair of Existing Devices:

- During the course of a year, wear and tear takes a toll on the assistive tech our consumers use. RCRV has been valuable to our program by maintaining vocational switches and sensory items, keeping them in operation for our consumers.

Outreach:

The people at Options enjoy sharing the story of RCRV with others. This year, we have had a number of opportunities to do so.

- Tours given to college and high school students feature the role that RCRV assistive technology plays in serving our consumers.
- Assistive Tech Expo/Abilities in Action Conference: We shared a display table with RCRV, introducing people in the human services field to what RCRV can do. That day we had more than 100 people stop by the display table.

Looking Ahead

RCRV plays an important role in improving the quality of life for people with disabilities in our community. The people of Options appreciate your help in creating and maintaining the assistive items that are so important to us.

In the coming year, we look forward to working with RCRV to meet the needs of the consumers in an ever-changing environment. Thank you for your service.

United Way: Carole Dzingle reported that UW is wrapping up their centennial year. She wants to encourage all volunteers to get their hours turned in and to get their pledge in if they haven't already done so. Carole extended an invitation to their campaign celebration on December 18th at the Five Seasons Center.

Sixth Judicial District: Heidi Soethout had nothing to report.

WRAP: Angie Ehle reported they have completed 51 projects this year. There is a removal scheduled for Friday and one for Saturday, weather permitting. They have 7 projects in queue.

WRAP held two training sessions since last meeting: Design-101 and Design-201 and have 4 new designers they hope will be ready to start in the spring.

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RSVP: Kayla Paulson reported:

United Way's 55+ Initiative & RCRV Membership Report

Kayla Paulson is unable to attend today since she is hosting the Iowa RSVP Directors Association.

United Way is wrapping up it's Centennial Year and with that we are encouraging all Centennial Volunteer Club members to get their hours reported. Sue Driscoll just sent an email out with the link last week, but if you have questions please contact Kayla Paulson.

As you will see we have a number of volunteers that have not reported hours for a while again. We want to make sure that we are communicating the impact and value of both RCRV and the 55+ Initiative in general. 55+ Initiative is already looking at what volunteer opportunities and initiatives to include in the next grant application through CNCS. Consideration will be given to the opportunities that are supported heavily by our volunteers. Hours and the impact of those volunteer hours are some of the measurements we will consider.

Kayla is interested in hearing from volunteers that would like to lead/facilitate strategic planning efforts for non-profits. If we are able to find 10 – 20 volunteers that are interested in this type of opportunity Kayla will be lining up training and materials to empower the volunteers. Leslie Wright and other United Way Staff are getting approached multiple times a month about strategic planning requests. This is a great need in our community and could really make a difference for some of the non-profits that are engaged with the 55+ Initiative and leverage our volunteers.

We currently have some great volunteer opportunities with ...

- UnityPoint – St.Luke's SHIP Advantage Admin
- Linn Community Food Bank – Morning Assistance (moving materials)
- Hiawatha Study Buddies for kids learning English as a Second Language
- Gems of Hope has great opportunities to do beading or card making as a group.
- Opportunity for Retired Teachers to mentor new teachers.

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LINN-MAR COMMUNITY SCHOOLS: Karla Terry

Linn-Mar to host regional FIRST event

On Saturday, December 6th, students from eastern Iowa will compete at the FIRST Lego League (FLL) Regional Event at Excelsior Middle School. Twenty-six teams will showcase their students' hard work and teamwork in STEM (science, technology, engineering and mathematics) with their newly minted robots. Students, 9-14 years, work in teams of 2-10 students, and develop a working robot using a Mindstorms LEGO kit and even LEGOs from home. The team is given a problem or challenge for the robot to complete. Students then design a program to have the robot do these tasks on its own. The teams then compete at the regional event. The winners of the regional event will have the opportunity to compete at a state-wide tournament. The Excelsior FIRST Lego League Regional Event will be their first chance to compete against other teams with their robot in a tournament setting.

Would you like to support tomorrow's leaders at the FIRST Lego League (FLL) Regional Event? These teams can benefit from your life experience in a number of volunteer roles. Please join in the excitement, inspiration, and FUN and follow this link to get involved.

https://my.usfirst.org/FIRSTPortal/Login/VIMS_Login.aspx

If you have a group that would like a FLL team to visit your school or organization, please contact Andy Marshall, 319-929-1588, amarshall@usfirst.org to learn more.

Do you want to learn more about FIRST Lego League now? Visit their website at:

<http://www.isek.iastate.edu/fll/>

NEXT BOARD MEETING: The next Annual Meeting of the Board of Directors will be held November 18, 2015 at the Red Cross Office.

The next monthly Board of Directors meeting will be January 21, 2015 at the Cedar Rapids Library.

ADJOURN: The meeting adjourned at 2:47 PM

Submitted by Rob Pierce, Secretary Treasurer