

MINUTES of ROCKWELL COLLINS 2012 ANNUAL MEETING

Manville Red Cross Building

November 14, 2012, 1:30

ATTENDANCE: Terry Lamb, Charles Wehage, John McDonough Jim Klein, Melanie Richert, Teresa Robinson, Wilma Schadle, Wayne Clayton, Bob Clark, Don Grimm, Vern Jackson, Dick Lenth, Arlo Meyer, Jim Vacherlon, Mike Wilson

WELCOME AND INTRODUCTIONS

DETERMINATION OF A QUORUM:

2011 ANNUAL MINUTES: Review and approval of last year's minutes was hampered by the absence of minutes on the RCRV.org web site. This was occasioned by the resignation of the Secretary because of a career change to another city. Provisional minutes are available on the web site, consisting only of the slate of officer and board member candidates elected at that meeting. Reporters present at that meeting are invited to send their inputs to the Secretary (wehage.chuck@imonmail.com). The provisional minutes will be revised as inputs come in.

PRESENTATION: Ben Jensen of the Cedar Rapids Ceramics Center was introduced by John MacDonald ("JMAC") – Treasurer of the Cedar Rapids Ceramics Center and Rockwell Collins retiree, briefed the organization about the mission and goals of the Ceramics Center. It is a fully equipped studio available to artists in the community, and an educational facility. It's mission is as follows: to promote understanding, appreciation and professional development in the ceramic arts. The Center's founding organization, Iowa Art Works, Inc., is dedicated to providing a place where ceramics, creativity and community meet.

The Ceramics Center is organized and operated by Iowa Artworks, Inc., a 501(c)(3) not for profit organization supported by earned income, grants, private contributions and memberships.

OLD BUSINESS: None

NEW BUSINESS

Nominations for the 2013 Officers and Board members were presented: They are:

Officers

Terry Lamb	President
Dave Knuth	Vice President
Charles Wehage	Secretary/Treasurer
John McDonough	Community Projects Director

Standing Committee Chairs

Jessica Link	Membership Director
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Jim Green	Communications Director
Jim Klein	Information Systems Director
Melanie Richert	Rockwell Collins

Community Service Agencies

Teresa Robinson	Aging Services
Kathy Waychoff	College Community School District
Cassandra Hiatt	Four Oaks Bridge
Ann Griffin	Grant Wood AEA
Tracy Robertson	Heritage Agency on Aging
Karla Terry	Linn-Mar School District
Wayne Clayton	Options of Linn County
Barb Klawiter	REACT
Melissa Hall	Red Cross
Jessica Link	RSVP
Debra Applebee	Salvation Army
Heidi Soethout	Sixth Judicial District
Jessie Diesing	Spanda
Nancy Craig	United Way
Angela Ehle	WRAP

Rockwell Retirees

Tom Brennom	Retired
Bob Clark	Retired
Bill Ellis	Retired
Don Grimm	Retired
Pat Hall	Retired
Ed Holstrom	Retired
Vern Jackson	Retired
Cliff Koop	Retired
Dick Lenth	Retired
Jack Murphy	Retired
Arlo Meyer	Retired
Kay Nelson	Retired
Bob Ocken	Retired
Faye Spading	Retired
Jim Spencer	Retired
Keith Sutherland	Retired
Rod Thorpe	Retired

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Jim Vacherlon	Retired
John Wauer	Retired
Joe Wells	Retired
Mike Wilson	Retired
Judy Wirth	Retired

Jim Green moved and John McDonough seconded a motion that nominations be closed, and that the slate of nominees be approved as listed. Motion passed

PRESIDENT'S ANNUAL REPORT:

It has been a good year for RCRV. Below is a short summary of how we performed and comments on the 2012 Strategic plan.

First of all, I would like to thank the Red Cross for providing our Board meeting place each month as well as our Annual Meetings. It is difficult to find space adequate for some meetings so this has been very helpful.

The most visible projects during the year have been:

- The WRAP program building wheel chair accessible ramps
- The SHIP medical insurance counseling activity
- The RAGBRAI welcoming banners

Specifics of these and other activities are contained in the various committee and partner annual reports.

The general Strategic Planning for 2012 had mixed results, but most of the items need to be addressed on a long term basis to make much progress.

- We have addressed updating the RCRV website. A Kirkwood special project was established to get prototype. It looks acceptable and there is plans to implement this new look.
- RCRV interface with RCI has been excellent this year. Melanie Richert was our new interface and she has been very proactive in many areas that are of common interest to both RCI and RCRV.
- Again we awarded \$10,000 grants for use with persons that have some kind of disability.
- With RCI support, a new logo and banner design has been finalized. We plan to get a banner made in the near term to use at conferences and other activities.

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- Two of the tough nuts to crack are the recruitment of new members and getting existing members of RCRV to be more active. We have made some progress, but still are looking at ways to do better. Our volunteer hours are above 31,000 hours this year.
- Outstanding efforts to improve our filing system and to make various administrative tasks more efficient are a slow process particularly for retirees so we will continue to address these areas.

Again RCRV and our member partners have been doing excellent work in the community. We realize that the positive attitudes and dedication are a hallmark of these people and organizations.

Thank You for a job well done.

Terry Lamb, RCRV President

ROCKWELL COLLINS:

No report

PARTNER AGENCY REPORTS:

Options of Linn County – Wayne Clayton

Annual Report - Nov 14, 2012

Overview

Options of Linn County provides training and support services to help adults with disabilities succeed in vocational and community integration settings. Our staff and consumers thank RCRV for their many contributions to our program. RCRV's original assistive tech creations help many consumers be more independent and productive.

Highlights of Activities in 2012

This section spotlights how RCRV creations have a positive impact on the consumers we serve.

RCRV New Assistive Technology Projects:

String-Cutting Jig: This project helps consumers to efficiently and accurately cut string to a specific length for a contract with a local business.

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Box-Folding Jig: This project helps a consumer be more accurate and independent in forming boxes from flat pieces of cardboard.

Weighted Blankets: This project serves the needs of consumers who have sensory integration issues. These blankets are in use in several areas of Options.

Switch-Activated CD Players: This project helps consumers be more independent in operating CD players for skill-building and recreational opportunities.

Easy Button Switches/Mouse Adaptations: This REACT project allows consumers greater access to computers.

Bowling Ramp/Switch Adaptation: This project enables consumers with severe disabilities to be more independent in bowling activities in-house and in community integration settings as well.

Repair of Existing Devices:

Repair Work Keeps Assistive Devices in Service: During the course of a year, wear and tear takes a toll on the assistive tech our consumers use. RCRV has been valuable to our program by maintaining vocational switches and sensory items, keeping them in operation for our consumers.

Outreach:

The people at Options enjoy sharing the story of RCRV with others. This year, we have had a number of opportunities to do so.

Tours given to college and high school students feature the role that RCRV assistive technology plays in serving our consumers.

Assistive Tech Expo/Abilities in Action Conference: We shared a display table with RCRV introducing people in the human services field to what RCRV can do. That day we had approximately 150 people stop by the display table.

Options Advisory Board Meeting: We had the opportunity to share information about RCRV and display assistive technology creations at a recent meeting.

Moving Forward:

RCRV plays an important role in improving the quality of life for people with disabilities in our community. The people of Options appreciate your help in creating and maintaining the assistive devices that are so important to us.

In the coming year, we look forward to working with RCRV to meet the changing needs of the consumers. Thank you for your service.

RSVP: - Jessica Link

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On November 14, RSVP launched its first Community Connection event. This first event was co-hosted with Horizons Meals On Wheels.

Jessica Link has resigned from RSVP. United Way of East Central Iowa is in the process of hiring a new Coordinator. In the interim, Sue Driscoll will be the contact.

It has been a honor to serve with you all! I do hope to see you around in our community as I will continue to work with volunteers and in support of volunteer efforts. All the best to each of you and to the RCRV organization. Keep dreaming...keep doing! – Jessica

LINN-MAR COMMUNITY SCHOOLS: - Karla Terry

In January, two RCRV volunteers helped with the annual Linn-Mar Invention Convention. Special thanks to Jim Green and Mike Wilson for their time.

RCRV once again supported the Governor's Volunteer Awards at College Community with their time in June.

RCRV and Linn-Mar volunteer, Phil White, helped complete a mock room for students to practice life skills in and for Excelsior Middle School.

The Linn-Mar Military Club helped RCRV complete two ramps in the past year under the direction of the WRAP program.

RCRV Committee Chair Reports:

Annual Report for the Community Projects Team for 2012 – John McDonough

I reviewed this years monthly reports and the following is a summary of my reports through the year. If you want more detail on a weekly basis, see our yahoogroups website at RCRV1@yahoogroups.com or for monthly updates see our website at rcrv.org.

Again, this year, we have reported 23,000 volunteer hours through September. We are ranging from 30,000 to 50,000 hours per year for the recent past.

In October of this year, we presented an insurance update to RCRV retirees. We had 9 seminars at the KTOS center in Marion. More than 1,400 attended this year. Last year we had over 1,800. With more than 80,000 people turning 65 this year and next, we spent half of the seminar with items of concern to them, but it also is review of Medicare to all the rest of the Medicare folks. This year, we had a representative in our seminar for each of the meetings. A welcome change over past years. The Extend Health gentleman took ill at the last moment and did not make the trip to CR. Maybe next year!

This year, again, Extend Health is the Administrator of the Medicare program for Rockwell Collins Retirees. They need to do the enrolling in Health plans so that retirees can collect the HRA that Rockwell Collins provides. Jim Wolfe, Harlan Hanson and Don

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Grimm presented the seminars to the group. Two of them presented at each of the 9 seminars. I have made reservations with KTOS again for next October (2013).

The following is a brief summary of the highlights for the past year:

- * At St Lukes, we in as SHIP counselors have seen over 2500 clients over the past year. Currently we have 3 offices running 5 and sometime 6 days a week to see everyone who needs our assistance.
- * RCRV was inducted into the Iowa Volunteer Hall of Fame of 2/12/12. Several RCRV members traveled to Des Moines for the induction ceremonies lead by Governor Branstad.
- * We made Skillet covers for the RC Child Development Center which will permit children ages 3 to 5 to learn cooking skills without burning themselves
- * Provided the parking attendants and ushers again this year for the Governor Award Ceremonies held at College Community Schools this year.
- * Mike Wilson was one of the Freedom Festival Heroes this year. Ceremonies kicked off at the Marriott hotel with a luncheon.
- * We provided the design and build capability to the WRAP program for ramp designs. The queue held at about 10 throughout the summer months. I believe that we build about 30 ramps this year to date.
- * Honor Flight activities continue this year with Mike and Arlo providing lots of support.
- * We designed and built 4 RAGBRAI welcome to Cedar Rapids Gateways which housed several Tiki heads.
- * The RCRV / REACT annual appreciation Event was held at the Outback this year. It was a great success.
- * We changed the Logo this year after many get togethers with Rockwell Collins personnel. Based on our new logo, we have a shirt ordering program set up with Jim Vacherlon leading the activities. So far, he has placed two orders.
- * Bob Ocken wrote a scheduling software program for St Lukes SHIP office to use in the scheduling of its many clients. It is working fine. Probably will require more tweaking as we go through the use of it this first year.
- * Our members are board members of several area nonprofit organizations.

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- * Grants were awarded to 4 area nonprofit agencies for a total of \$10,000 being distributed earlier this year.
- * 218 volunteers have signed up with RCRV with 165 of these reporting over 23,000 hours this year through mid September.
- * We continue to support the many needs of the area nonprofit agencies. Again, see my weekly minutes for more details on what we have accomplished at RCRV in 2012.

If you can dream it, we can do it.

John

COMMUNICATIONS/NEWSLETTER: - Jim Green

No Report

MEMBERSHIP RECRUITING/RETENTION: - Jessica Link

Stats for 2012

220 current volunteers

13 new this year

1 inactivated volunteer restarted

32 inactive volunteers terminated/removed

174 members have reported hours this year

31,782 hours to date

A recruitment mailing was sent to 42 RCI retirees on October 31.

On November 11, Jessica met with Jim Green of RCRV and Dan Adams, a Rockwell Collins retiree to discuss potential recruitment methods for retirees to join RCRV. Jim and Dan will continue to work on ideas moving forward.

DATA BASE: - Jim Klein & Bill Ellis

The RCRV database contains the names of retirees residing in Iowa and few others who have specifically requested to remain on our mailing list after they have moved out of state. It also contains addresses of the local Rockwell Collins senior executives and the RCRV partner agencies.

The database was updated four times based on the new retiree file from Rockwell Collins. There are currently 4102 names in the RCRV database. With the addition of

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new retirees and the deletion of those who moved out of state or died, this is an increase of 4 members over last year at this time.

The database was also updated based on:

Address changes on returned newsletters and requests via voice mail and emails.

Obituaries collected for us by Wilma Shadle.

Mailing label files were provide for:

RCRV newsletters

United Way of East Central Iowa

RSVP to mail RCRV/RSVP information packets to new retirees. There were 118 new retirees in this list for the period of December 2011 through September 2012.

NEXT BOARD MEETING: - January 16, 2013 – Red Cross

ADJOURN:

Submitted by Chuck Wehage, Secretary Treasurer

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