

Minutes of the RCRV Board of Directors Meeting February 20, 2008
Approved at the Board of Directors Meeting March 19, 2008

Board chairman Jim Green determined that a quorum was present and called the meeting to order at 1:40 P.M. Sixteen members and one guest attended.

Introductions

Larry Tjaden visited the board meeting. He, along with Rod Blocksome, is proposing that RCRV participate in the organization of Rockwell Collins Clubs. He cites benefits of participating in the Rockwell Collins Clubs website, and the potential for cash support from Rockwell Collins. Jim Green agreed that RCRV would consider his suggestion.

Minutes

Keith Sutherland moved approval of the minutes from the January board meeting subject to the following amendments:

In the community projects report, delete Ron Tonneson and insert John Leeson listed as providing support to the EIO&LC.

List Sixth Judicial District and WRAP as separate reporting entities.

Program report, q/a: add letter "s" in "Heritage work(s) extensively..."

Rockwell Collins report, first paragraph, last sentence: add space between "...students involved."

Rockwell Collins report, third paragraph, last sentence: correct spelling of "activities"

Mike Wilson seconded the motion. The motion was approved.

Program: Personal Liability for RCRV Projects, John Anderson

John is a current member of the WRAP team. He has provided advice for that group and for individual RCRV members. His 41 years of experience at United Fire culminated in the position of Claims Manager for United Fire.

John suggested that listing the designer of RCRV devices on the RCRV website puts individuals at unnecessary risk. It would be advisable to purge designer names from the site.

Some customers, especially wheel chair ramp recipients, would often be represented by legal advocates and in some cases could be likely to bring legal action (with or without merit) in case of any kind of mishap.

RCRV volunteers should look at their personal liability insurance policies to make sure they are protected from claims of personal injury and property damage. In John's opinion, past professional activities as a practicing radio engineer should not trigger any exclusion regarding professional or paid services. This assumes that RCRV volunteers are not specifically trained in design of the devices RCRV undertakes, and are not being paid for services in any way.

John has written a sample letter that individuals can send to their insurance companies to obtain acknowledgement of coverage for RCRV activities. John distributed copies of this conceptual draft for use by RCRV members in composing individual letters to their own insurance carriers.

To avoid any possibility of an assertion by a claimant that RCRV offers professional services, John suggested that any reimbursement accepted in connection with an RCRV service should be clearly designated as a contribution to RCRV. Most courts have held that incidental transactions of a hobby nature do not constitute pay for professional services, and are therefore not typically subject to exclusion by personal liability policies. John distributed a handout with two citations in support of this opinion.

q/a: Being named as a party to a lawsuit is inevitable if an injured party chooses to litigate. The important part is to make sure that homeowner's policy covers costs of defending the policyholder.

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q/a: RSVP also has liability coverage that is assumed applicable to RCRV activities. However, there is no official ruling on whether coverage exists for device designs, which may be considered "professional activities" by the carrier. Wehage suggests a letter to the RSVP requesting clarification. John will send such a letter, if RSVP and WRAP agree that it should be sent.

q/a: RCRV volunteers' letters to their insurance carriers should be renewed if changing carriers or policies.

Committee Reports

Community Projects, John McDonough:

- John showed a brochure from IPAT announcing a conference for ramp builders on February 28. Pre-registration is required.
- Due to the weather, we only had three meetings with two others canceled since the last Board meeting.
- A group of RCRV folks met with the Science Station during the last period to offer our services and to see what they needed us to do for them. They had a list of items that needed to be fixed. This list is on our web site.
- Some of the tasks are being worked at this time. They also need to have some painting done which we agreed to do, but that effort has not started yet.
- Kay Nelson, and Judy Wirth are working on a list (or have completed it) of about 700 graduates of the Chambers Leadership for 5 Seasons Program at the request of Cindy Dietz.
- We have three or four people who continue to volunteer at the Eastern Iowa Observatory of Linn County helping where needed.
- Kindergarten Science classes are being held at Pierce School to get them interested in Science early in their educational process. Hopefully we will get more engineers in the future by doing this program. Our guys are teaching the classes. At this time, they are ongoing.
- We are designing a rail system for a 2 X 6 foot table to prevent the patient from falling off during their therapy sessions. This is being done for a Therapist in Monticello.
- Barb Hoffman of RSVP reported that we've reported over 125,000 hours since we started recording hours years ago.
- Lots of SHIIP effort has been ongoing since our last Board meeting. A couple of items worth noting:
 - Humana's mail order prescriptions thru their company RightSource are taking about a month to get for new prescriptions. They claim it is due to the excessive amount of new Scripts that they are getting at this time. If
 - If you need new prescriptions, you need at least a 30 supply prior to ordering at this time. RC has requested corrective action on how RightSource intends to solve this dilemma.
 - Also, folks that signed up with the indemnity and high deductible plans have until the end of the day on Feb 29, 2008 to sign up for Part D or pay a penalty of 1 % / month for life when they do sign up it.
- Linda Dearing requested we provide help to seniors who need their TV's converted from analog to digital next year when the TV industry stops the analog signals. We said we would do so.
- If you can dream it, we can do it.

Recruiting and Retention, Pete Jurgens:

No new data to report.

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Communications, Chuck Wehage:

Have nearly all materials together for the first quarter newsletter. Plan to submit material to John Wauer for assembly next week.

Data Base, Jim Klein:

- The database was updated for the new retiree list from Rockwell Collins. This update was for those who retired in the months of November and December 2007.
- The database was updated for the obituary list that Wilma Shadle delivered to the January Board Meeting.
- A revised mailing list for the January 2008 newsletter was generated and emailed to Cindy Dietz. This list included the new retirees for the months of November and December 2007.

Partner Agency Reports

Aging Services, Carol Luth:

Thank you for RCRV's continued support of the Home Safety Inspection Program. We are looking to partner with some home health/therapy agencies to provide safety inspections to some of their clients/patients who may benefit from this service. Sandy Bruns has been invited to present at the Governor's Conference on Aging (May 20th) regarding home safety inspections and emergency preparedness issues. She would welcome any RCRV home safety volunteers to present and work with her on this presentation.

Four Oaks Bridge, Milissa Yardley:

No report.

Correctional Services, Heidi Soethout:

No report.

Grant Wood AEA, Ann Griffin:

No report.

Heritage Agency on Aging, Linda Dearing:

The Heritage Agency worked with RCRV and St. Luke's on publicity about SHIP being a resource for Rockwell Collins Medicare beneficiaries who had not yet signed up for a Medicare Part D plan. Articles appeared in The Involvement Magazine and The Gazette and a press release was sent out by the Kirkwood marketing department. There were also interviews on two local radio stations. Heritage has had fewer than ten calls.

Also, Heritage has been working with RCRV Triad members on the Money Smart Week. Tom Brennom will be a presenter on identity theft. Jim Spencer worked on the calendar entries for the Triad presentations, which took a lot of time. Linda noted the IRS scam currently running in the community, with the risk of people giving social security numbers and financial information.

Heritage has requested assistance from RCRV to help with the digital TV conversion in 2009.

IBEW, Gerald Vuichard:

No report.

Jane Boy Community House, Karl Cassell:

No report.

New Horizons, Mark Beason:

No report.

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Options of Linn County, Wayne Clayton:

RCRV is currently doing some repair work on switches for us.

We will be hosting a Kirkwood College class in 2 weeks for a tour of Options. The tours always feature displays and discussions of RCRV's contributions to our work.

REACT, Barb Klawiter:

No report.

Red Cross, Joan Schaffer:

No report.

RSVP, Barbara Hoffman:

No report.

Sixth Judicial District, Heidi Soethout:

No report.

WRAP, Angela Berns:

Two coalition meetings have been held so far this year. However, two executive committee meetings have been cancelled by bad weather.

Teresa Robinson, WRAP part time intake coordinator, has been reassigned to fill an unexpected void at Aging Services. Angela is now looking for replacement to serve for the moment in Teresa's place.

Mike Wilson reports that the St. Lukes warehouse space is in worse chaos than before. It is essentially useless as a WRAP storage facility.

St. Luke's Hospital, Denise Walker:

No report.

United Way, Mary Klinger:

No report.

Rockwell Collins, Cindy Dietz:

Engineers Week is in full swing, although school delays and cancellations have already caused us to reschedule some activities. More than 1,000 kids and parents came to the Iowa Children's Museum on Sat. 2/16. It is a free day at the Science Station on Saturday 2/23 with hands-on activities from 10am 2pm. Our volunteers are up by 20% to nearly 300 and about 30% of those participating have never volunteered before.

Thanks to Faye, Judy and Kaye for helping the CR Chamber look up home mailing addresses for the Leadership for Five Seasons 25th Anniversary event. I understand the Chamber put some limitations on the use of their material, which probably made the ladies' work less effective. But I'm sure you did the best you could under the conditions.

The community relations team has been visiting Rockwell Collins locations to promote employee involvement with FIRST LEGO league. This may also be an opportunity to open discussions with retiree groups in areas like Richardson and Melbourne to become more engaged with our programs, like RCRV. If you have contacts, please let me know.

Also, let me know the status of the process/decision-making on the charitable funding we have committed to RCRV. Because we process payouts once a quarter, in order for the organization(s) to receive funding in June, we would need info no later than May 1. If we miss Q3, info would be needed by August 1 for payouts to be made in September.

Old Business

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Policy governing RC donations has not been addressed. See the Cindy Dietz reference above. Action by the executive committee is required.

The Cedar Valley Amateur Radio Club (CVARC) is sponsoring a weather spotter training activity at St. Lukes, Saturday, February 23rd.

New Business

No new business.

Adjournment

The meeting was adjourned at 2:36 PM.

The next Board meeting is March 29, 2008, at the Red Cross building.

Submitted by Don Grimm, Secretary.